



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**ARTS, COMMERCE AND SCIENCE COLLEGE,
BODWAD.**

ARTS, COMMERCE AND SCIENCE COLLEGE, BODWAD JAMNER ROAD,
BODWAD, TAL- BODWAD, DIST- JALGAON MAHARASHTRA, INDIA PIN -

425310

425310

<http://acsbodwadcollege.org>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2019

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Our Arts, Commerce and Science College Bodwad is established by “**The Bodwad Sarvajanik Co-Operative Education Society Limited Bodwad**” on 30th June 1986 having affiliation with University of Poona. After the establishment of the North Maharashtra University, Jalgaon since 1990, the College is affiliated with North Maharashtra University, Jalgaon which is now recognized as Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The location is on Jamner road in Bodwad tehsil of Jalgaon district in Maharashtra.

The College is recognized as 2f and 12B by the University Grant Commission and has achieved certification of quality standard from ISO 9001:2008 QMS for the duration 2015 to 2018. Our institute imparting education in Arts, Commerce and Science under UG level along with one PG and various Ph.D. Programmes.

Belonging from rural and semi-arid zone, our College has achieved success in executing our goals and objectives of imparting education to our students, who became capable to acquire university rankings continuously in each of the successive years. Situating in this arid area our College has maintained beautiful green campus.

The academic map is growing fast. The institute is equipped with audio-visuals as well as reprographic and ICT facilities. The staff is highly qualified devoted and dedicated to teaching, learning, research and extension work taking teaching as not profession but mission of their life.

Vision

To be a dedicated educational institution that prepares learners from rural backgrounds for productive careers by providing them with a student-centered practically beneficial quality learning experience

Mission

Commitment to generate excellence through quality education for empowerment and all round development of the students that enable them to face the challenges that surround them in life as the responsible citizens of India

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Regular, sincere and disciplined teaching hence, students acquiring University Ranking.
2. Due to highly qualification and sincere devotion of the faculty members, getting positions in various University and government / non-government bodies.
3. 87.50 % staff is Ph.D. holders along with M.Phil, NET/SELT qualification and 26.08 % faculty

members are recognized as Research Guide.

4. Spacious, Well-equipped and furnished laboratories, Seminar hall, Class rooms, Playground and all students' facilities like women hostel, canteen, consumer store, girls common room, etc. are made.
5. Our Knowledge Resource Center is ICT based and has several texts, reference books, periodicals and journals.
6. Highly research publications by faculty members in peer reviewed journals at National/ International repute.
7. Faculty members published reference and text books at local and National level.
8. Exposure to social reality is provided through SWD, NSS, NCC and extension activities.
9. Revenue generation through self- funding certificate courses, consumer store, vehicle parking etc.
10. Research Promotion scheme sponsored by institute for faculty members and students.

Institutional Weakness

1. Building construction is not extended because of financial support.
2. Migration of student strength in neighborhood institutes due to lack of special programs.
3. Due to government facilities for girl's education, parents are not interested to accommodate them in women's hostel.

Institutional Opportunity

1. To introduce more Self-funding courses.
2. To introduce interdisciplinary research center to create research oriented surrounding for students as well as staff.
3. Scope to introduce new PG programs in almost all three streams.
4. Scope to capture knowledge for students and faculties through government designed portals like SWAYAM and many more.
5. On the way of achieving success in making 100% faculty with doctorate degree.
6. Support of managing body and government schemes in organizing various national/ international research and other events.
7. Scope to strengthen placement cell by the approach of various NGO's and corporate sectors for campus selection.
8. To carry forward excellence of students who have left their footmarks in various competitive exams, civil services and teaching and learning field.

Institutional Challenge

1. Continuous Vacant posts of full time staff due to government policies.
2. Placement of students for suitable employment according to their qualifications.
3. Increasing limitations and uneasiness day by day in getting Government financial assistance for upgrading facilities and research extensions.
4. Lack of social awareness of people about higher education especially for girls who are unwillingly forced to marry before acquiring highest qualification for themselves.
5. Location of institute in semi-arid zone which is one of the reasons facing financial crises by the students belonging to farming family, to admit in degrees like Computer sciences.

6. Due to government policies unable to initiate new PG and UG programs.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- Planning and implementation of the curriculum by the college is done effectively. Teaching plans are made, academic calendar is prepared, curricular and extra-curricular activities are planned, and the college magazine-Alok is also published every year.
- In order to have effective curriculum delivery ICT tools, software, maps, charts, modules and traditional method of teaching- chalk and duster are being used by the faculties and to have some practical or field experience, department wise educational excursions, field visits, as well as industrial visits are also planned every year.
- Study material is also given to the students by the faculties.
- Department or faculty wise different competitions are organized such as: essay competition, elocution completion, poster competition, quiz competition, etc.
- Book bank scheme is run for the poor and needy students every year by our KRC.
- Well-furnished reading facility is provided to the stake holders.
- The frequent and regular use is made of the Language, Computer, Physics, Chemistry, Zoology, Botany laboratories and Botanical garden.
- Guests' lectures are also arranged for the effective curriculum delivery.
- The faculties are relieved to attend Orientation Programmes, Refresher and Short Term Courses as well as seminars and conferences to update and upgrade their knowledge.
- Most of the faculty members have worked on university bodies during last five years.
- Out of 19 courses total 06 numbers of new courses that are MSc (organic chemistry), BSc-Computer science, BSc-Math, Ph.D - Physics, Ph.D - Physical education and Ph.D- Chemistry are introduced in last five years.
- Out of total 19 courses 09 numbers of courses are CBCS/ Elective.
- Currently, G.K and Environmental studies are offered as a value added courses at our institute.
- Structured feedback about curriculum designing as well as campus experiences were collected from various stakeholders like students, teachers, parents, alumni which then analyzed, on which actions were taken and then we made it available on our college website.

Teaching-learning and Evaluation

- The Institute is located in rural area even though our average enrollment in last five years is 85.34% with sufficient amount of sanctioned seats and has average pass percentage of 56.49%.
- The total seats filled against reserved seats are outstanding with 100% during last five years.
- The advanced learners are provided Book Bank Scheme facility if they belong to economically backward class.
- Free internet access is available for the students as well as staff.
- The students are motivated to participate in various university /state/national level competitions.
- Our institute regularly undertakes motivational programmes for achieving merits in various competitive exams .
- For the upliftment of slow learners, faculty members spare time for personal counselling.
- Teacher-guardian committee is run.

- Satisfactory Students-teachers ratio is 305 : 06.
- Our institute has 91.54% of average percentage of full time teachers against sanctioned posts with average teaching experience of 19.63%.
- Around 12.61 % faculties have received awards from various governmental/non governmental bodies.
- Almost 70.83% of our staff make use ICT for effective teaching and learning.
- Mechanism of internal assessment is very transparent and followed as per university rules and regulations.
- Dealing with examination related grievances are addressed positively at College as well as University level.
- The learning outcomes of programmes and courses are clearly highlighted by our continuously university rank holder students.

Research, Innovations and Extension

- The institute has strong desire to strengthen the research and extension activities for its qualitative progress and development through our Multi-disciplinary Research Centre.
- The college has good infrastructure in terms of Science laboratories, laboratory equipment's and library resources.
- The "Knowledge Resource Centre" has good collection of books and journals to support research.
- Total grant of Rs. 6.4 lacs was received by various funding agencies for the research projects.
- The College is gifted with 73.92 % of Ph.D. holder staff along with 29.17 % recognized Ph.D. Guides.
- Total 03 completed / ongoing research projects were carried out by our staff members through funding from various Government / non-governmental agencies.
- Around 07 national/ state level events were organized in last five years.
- During last five years, the college has taken initiatives for Publication of books and Research papers in reputed journals, industrial visits, academic as well as Government recognized research labs, collaborations and MOU to enhance Innovation Ecosystem.
- Around 18 students were awarded with Ph.D. degree under the supervision of recognized guides of our institution and almost 123 research papers and 50 books were published by our faculty members during last five years.
- Extension activities like social awareness programs on health- hygiene, women's empowerments, community development etc. were organized regularly to fulfill social responsibilities.

Infrastructure and Learning Resources

- In 4.07 acre of land, the built up area is 4220.06 sq.mtr. including three multi-storied buildings with 16 classrooms, 07 laboratories, with one central library entitled "Knowledge Resource Centre", multipurpose hall, multidisciplinary research centre, administrative office along with Principal's and Vice Principal's cabin.
- College structure is also facilitated with a stress relieving Staff room and refreshing canteen.
- Ladies common room in separate area, independent space for IQAC, NSS, Sports room, counseling room, language lab and reading room for boys and girls.
- Campus has enriched with facilities of drinking water, IT facility, Wi-Fi connectivity, rest room, students consumer store facilities, generator, Botanical garden etc.
- Our KRC is having a total number of 17225 books with 7255 number of titles, 30 National Journals, 08 Magazines, N-List and 11 daily newspapers for upgrading knowledge of our staff as well as students.

Student Support and Progression

- Our institution is intensively taking efforts in support and progression of our students.
- We availed almost 66.82 % of students with governmental scholarships and free ships and 9.98% students with scholarships, freeships besides government schemes during the last five years.
- Guidance for competitive examinations, Career counseling, Language lab, Yoga and meditation and Personal Counseling centers are run effectively as capability enhancement and development schemes.
- 27.56% of students benefitted by providing guidance about competitive examinations and career counseling which offered by the Institution.
- We follow transparent mechanism for timely redressal of student grievances under Sexual harassment and anti-ragging committee since 2013.
- 0.55% students are outgoing for placement.
- Our percentage of progress to higher education is 18.87%.
- 22% students qualified NET/SET Examinations.
- Our students performed outstandingly in various cultural and sports competition by achieving state and university level awards.
- Students are actively represented on academic and administrative bodies through the Students Council.
- Our institution has organized 19 sports and Cultural activities/events.
- Alumni association has also actively participated in the meetings and supported for institutional development.

Governance, Leadership and Management

- The institution follows rules and regulations laid down by government, the university and its own governing body **“The Bodwad Sarvajanik Co-operative Education Society Limited Bodwad”**.
- The LMC/CDC is constituted under the member secretariat of Principal.
- IQAC has been formed as per NAAC guideline.
- Vision and mission are in tune with the goals and objectives of the higher education policy of the country.
- Our examination controlling practices shows institutional process of decentralization and participative management system.
- For knowledge upgrade faculty members are relieved to attend Orientations, Refreshers and short term Courses.
- The grants utilized by the institution for the student’s welfare and infrastructural development and the same were audited by the auditors periodically.
- IQAC plays a vital role in spreading healthy atmosphere and learner- centric environment.
- The institution follows a self - appraisal system for monitoring class teaching quality and enhancing faculty development processes.
- Finances are effectively managed by regular internal and external audit and remarks / suggestions are reviewed by College Development Committee (CDC) formed under University Statues.
- Academic Audit has been regularly done.
- College achieved certification of quality standard from ISO 9001:2008 QMS for the duration 2015 to 2018.
- The College introduced- 2 UG, 1 PG and 3 Ph.D. programmes.
- College website is regularly updated to provide the information regarding the overall functioning of the college.

Institutional Values and Best Practices

- The college promotes the human values and professional ethics and takes outstanding initiatives to maintain the eco-friendly environment.
- Number of gender equity promotion Programs organized by our institution to create gender sensitized surrounding and provided facilities under safety and security of girls like Counseling, separate area with ladies common room, having installation of 25 CCTV cameras in all over campus, availability of Principal, Vice-Principal's helpline No. (24x7) and regular conduction of self –defense programmes for safety of girls students.
- Constitution of Internal Complaints Committee is also done.
- Well planned waste management system and plastic free environment is our one of the features.
- Institution also takes initiatives for water harvestings and in least CO2 release in the environment by celebrating every **Friday as a vehicle free day** which also our one of the best practices.
- To keep transparency in assessment process of answer script, the institution follows “**Re -evaluation of Answer paper by students under observation of subject teacher**” as another best practice.
- Wheel chairs, ramps and audio-visual aids are available for the handicapped students.
- Various initiatives we have taken to contribute to local community during the last five years.
- Number of programs were conducted as a specific initiative for our regional welfare and universal righteous values.
- Code of conducts for students and core values are also displayed on website.
- Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.
- Our college has maintained the transparency in every aspect of finance, administration and auxiliary processes.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ARTS, COMMERCE AND SCIENCE COLLEGE, BODWAD.
Address	Arts, Commerce and Science College, Bodwad Jamner Road, Bodwad, Tal- Bodwad, Dist- Jalgaon Maharashtra, India Pin - 425310
City	Bodwad
State	Maharashtra
Pin	425310
Website	http://acsbodwadcollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Arvind Narayanan Chaudhari	02580-230038	9422774839	02582-27633 1	bscs_accb@rediffmail.com
IQAC / CIQA coordinator	Anil Ramdas Bari	02582-275075	9421523832	02582-27526 8	anilbari_piyu@yahoo.com

Status of the Institution	
Institution Status	Grant-in-aid and Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	30-06-1986
--------------------------------------	------------

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	North Maharashtra University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	21-07-1999	View Document
12B of UGC	19-07-2005	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
--	----

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Arts, Commerce and Science College, Bodwad Jamner Road, Bodwad, Tal- Bodwad, Dist- Jalgaon Maharashtra, India Pin - 425310	Rural	4.07	4220.06

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi	36	H.S.C.	Marathi	120	30
UG	BA,English	36	H.S.C	English	120	12
UG	BA,Hindi	36	H.S.C.	Hindi	120	35
UG	BA,Economics	36	H.S.C.	Marathi	120	56
UG	BCom,Commerce	36	H.S.C	Marathi	120	79
UG	BSc,Chemistry	36	H.S.C.	English	120	34
UG	BSc,Computer Science	36	H.S.C.	English	120	14
UG	BSc,Mathematics	36	H.S.C	English	120	0
PG	MSc,Organic Chemistry	24	B.Sc.	English	30	26
Doctoral (Ph.D)	PhD or DPhil,English	36	MA	English	6	4
Doctoral (Ph.D)	PhD or DPhil,Hindi	36	MA	Hindi	12	3
Doctoral (Ph.D)	PhD or DPhil,Commerce	36	B.Com	Marathi	8	5
Doctoral (Ph.D)	PhD or DPhil,Physics	36	M.Sc.	English	4	2
Doctoral (Ph.D)	PhD or DPhil,Physical Education	36	M.P.Ed.	Marathi	6	2

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				11				13			
Recruited	0	0	0	0	8	3	0	11	7	4	0	11
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				15			
Recruited	0	0	0	0	0	0	0	0	8	7	0	15
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				16
Recruited	8	0	0	8
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	7	0	0	7
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	8	2	0	4	3	0	18
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	1	1	0	3	1	0	6

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	6	0	14

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate / Awareness	Male	52	0	0	0	52
	Female	54	0	0	0	54
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	10	0	0	0	10
	Female	5	0	0	0	5
	Others	0	0	0	0	0
PG	Male	45	0	0	0	45
	Female	11	0	0	0	11
	Others	0	0	0	0	0
UG	Male	500	0	0	0	500
	Female	578	0	0	0	578
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	111	107	113	105
	Female	89	72	65	56
	Others	0	0	0	0
ST	Male	14	9	8	14
	Female	3	5	4	6
	Others	0	0	0	0
OBC	Male	239	253	250	251
	Female	306	279	260	237
	Others	0	0	0	0
General	Male	157	150	139	140
	Female	133	118	107	86
	Others	0	0	0	0
Others	Male	85	106	118	0
	Female	83	79	72	99
	Others	0	0	0	53
Total		1220	1178	1136	1047

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 15

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	13	11	11	09

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1220	1178	1136	1047	852

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
476	459	443	408	333

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
318	306	274	237	176

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
24	24	23	23	23

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	26	26	26	26

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 16

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
16.65	27.60	26.43	15.30	16.61

Number of computers

Response: 38

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Our College is affiliated to Kavayatri Bahinabai Chaudhari North Maharashtra University, Jalgaon and it follows the University prescribed curriculum.

The institution ensures effective curriculum delivery through a well planned and documented process as under.

- Academic calendar is prepared every year according to the University Calendar to ensure proper teaching-learning process and continuous evaluation.
- Meetings are held at every department at the beginning of the session and work load is allocated, teaching plans are asked to prepare and departmental activities are decided to conduct during the year.
- Syllabus copies are provided by Knowledge Resource Centre to the respective teachers if changed at the beginning of the session, and the teachers also make sure the students are aware about it.
- A separate Time-Table Committee is formed so as to have a smooth operation of the Theory and practical periods every day and the Time-Table is displayed on the notice board.
- Conventional classroom teaching is blended with reasonable use of ICT to make the teaching-learning process more effective. Use of Maps, Charts, Modules, etc is made. YouTube assisted learning and different software are used to have better impact of the teaching.
- Attendance of the students is taken at each period every day and accordingly internal assessment and evaluation is made.
- In order to have continuous assessment and evaluation of the students, the tutorials, seminars, group discussion, tests and quiz competitions are regularly being conducted every year.
- Elocution Competition, Debating Competition, Poster Competition, Essay Competition, Grammatically Correct the Sentences Competition, Quiz competition, etc are organized every year to ensure effective curriculum delivery.
- The college publishes its magazine-Alok every year to disclose the hidden thoughts, ideas, skills, potentials, of the students.
- Educational excursions, field visits, industrial visits are also being planned for having effective curricular delivery.
- For the sake of effective curriculum delivery, the various departments use to organise workshops, seminars, and conferences on the University / State / National level and provide the opportunity to the students to participate and work closely.
- The Knowledge Resource Centre of the college provides all the necessary learning resources to the teachers as well as students like books, reference books, different magazines, news papers, e-journals, etc.
- Book Bank Scheme is run by the Knowledge Resource Centre of the college for the poor and needy students.

- Unit tests and internal examinations are conducted semester wise to ensure effective curriculum delivery every year.
- The heads of the different departments use to give demand or requirements regarding practical note books, apparatus, chemicals, class work materials, maps, charts, models, equipment, stationary, etc. All their requirements are fulfilled in due course of time.
- Different programmes are being conducted every year to inspire and ignite the students so far as their learning is concerned.
- The college also encourages the faculty members to participate in different Seminars / Workshops / Conferences / Orientation programmes / Refresher Courses to update knowledge and skills for effective curriculum delivery.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 0

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	00	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 40

1.2.1.1 How many new courses are introduced within the last five years

Response: 06

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 64.29

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 09

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Gender, Environment and Sustainability, Human Values and Professional Ethics have always been the interest of the University's BOS and other bodies and the same have been incorporated there in the curriculum of all subjects introduced in the premises of the University.

Gender:

The principle of Indian Constitution is based on Liberty, Equality, and Fraternity therefore, intentionally keeping this in mind the curriculum of all the subjects of Humanities and Social Sciences are designed. The philosophers or thinkers like Plato, Dante, Arnold, Derrida, the national leaders like MK Gandhi, Dr. BR Ambedkar, Phule, and the literary figures use to convey their thought that there must not be any discrimination between man and woman in any sort of thing or work while carrying out a task that may be of the family, society or the nation.

Hence, the subjects of Humanities and Social Sciences prove to develop the students accordingly and some of the subjects are also incorporated there in the curriculum of Commerce and Science faculties like English, Marathi, and Hindi to bring students to know the social obligations. This study enhances social harmony, social equality, and woman's identity and their issues in multicultural society.

Environment and Sustainability:

The subjects of Humanities and Social Sciences comprise the issues like Natural Calamities, Global Warming, social changes and problems, human values, morality and ethics, caste, creed, race and religion and make the students aware about its origin, benefits, loses, causes, and find out the remedies to sustain them. As the students are made aware through the curriculum about Environmental pollution, Environmental Hazards, Environmental issues like Global Warming, Natural Calamities, Ozone Depletion, Acid Rain, Drought, Flood, Cyclone, Viral Diseases, and so on and at the same time make aware them about conservation of Natural resources.

At the other hand, almost all Science subjects deal with Bio-diversity and its conservation, Eco-system, Ecological indicator, Energy production and its conservation, Bio-pesticides, Bio-fertilizers, Bio-

remediations, Herbal Cosmetics, Mushroom cultivation, Green House, Solar energy, Atomic energy, Polarization, Elevation, Organic food and vegetables cultivation and its production for the sake of the human being and Nature's sustainability.

Human Values and Professional Ethics:

Humanity is the greatest religion in the world. One must keep brotherhood, sisterhood, morality, liberty, equality, fraternity, ethics, empathy, sympathy, compassion, tolerance, cooperation, sharing and help to others in their need. All this is being taught through Languages and Literatures as well as Social Sciences.

Human resources are incorporated there in Commerce and Management that focus on asset or capital of a man or corporate sector which must be valued in this multicultural corporate world.

Social Sciences curriculum gives significance to women's empowerment, female foeticide, and the other burning issues in the society.

Whereas, administrative accountability, administration, social responsibility, policy making, coordination, communication, and leadership as well as soft skills, code of conduct are introduced or incorporated there in Professional Ethics in Commerce and Management. The curriculum of languages inculcates communicative skills and professionalism. Phonology, Morphology, grammatical aspects develop language efficiency.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 02

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking field projects / internships**Response:** 5.9**1.3.3.1 Number of students undertaking field projects or internships****Response:** 72

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System**1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** C. Any 2 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:**A. Feedback collected, analysed and action taken and feedback available on website****B. Feedback collected, analysed and action has been taken****C. Feedback collected and analysed****D. Feedback collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.03

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	02	00	00	00

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 85.34

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1220	1178	1136	1047	852

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1530	1300	1280	1180	1080

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years**Response:** 85.93

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
407	391	376	355	290

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:****First interaction meet-**

The facility extended and efforts taken by the staff of the college is communicated to the students during their first interaction meet with Principal and later on it is discussed broadly during alumni and parents meet. The process of identifying advanced learners and slow learners starts after the admissions and beginning of the teaching.

The initiatives taken to promote advanced learners are:-

- **Providing books** – Provide books to students as per their requirements through Knowledge Resource Center and they take maximum advantage and availability of reading facility centre.
- **Internet facility-** Free internet access facility is available for student in reading room.
- **Competitions-** The college supports and motivates the students to participate in various activities like 'Avishkar', State level, University level competitions, Science quiz competitions, seminars, conferences and workshops. Competitive examination cell conducts coaching classes for competitive examinations.
- **Prizes/Awards-** The college undertakes motivational programmes for overall development of students talent and potential. The college encourages the meritorious students giving honour in prize distribution function.
- **Guest Lecture-** Guest lectures are arranged for overall development of the students.
- **Study tour-** By arranging the study tour students get extra practical knowledge.

- **Participate in various activities-** Students are encourage to participate in various activities perform by various committees established in college.

The initiatives taken to promote slow learners are:-

- **Book bank facility-** Provision of special Book bank facility to economically backward students. Recommended reference books make available in the Knowledge Resource Center.
- **Regular activities-** The students at the risk of dropout are identified as well as observed by the faculty members through the regular activities like attendance, internal test and personal interactions etc.
- **Personal Counseling-** Facility of special guidance to students is provided such as personal counselling. Personal counselling regarding performance is extended by staff as and when students approach them. Our staff takes extra classes as well as remedial classes for slow learners.
- **Parents Counseling-** We interact with the parents of these students and discuss their problems and guide them regarding study habits. Academic performance of the students is communicated to their parents in parent-meeting.
- **Home assignment-** Home assignments are given to students and monitored regularly for enhancing the ability of problem solving and writing skills as well as last three year question papers are solved by the students.
- **Personal assistance-** We also encourage the students by providing personal financial assistance and working experiences to the needy students.
- **Life skill activities-** Various life skill activities like communication skills, demonstrating skills, English speaking skills, creativity writing skills, personality development etc. are organised.
- **Remedial Coaching & Extra Classes-** For slow learners college arrange extra lectures and remedial coaching to develop their ability.
- **Other activities-** Activities like study skills, guest lectures, group discussion, seminar, debating, elocution, quiz competition, poster exhibition, self study, library assignment are conducted. Students are encouraged for effective learning through field work, excursions and industrial visits. The life learning process is carried through NSS, NCC, sports, cultural activities, competitive skills, reading habits, listening skills and study tours.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Response: 50.83

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.25

2.2.3.1 Number of differently abled students on rolls

Response: 03

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The Academic committee, Principal, Heads of departments and Senior faculty members plans, takes decisions and implements academic activities related to teaching learning and evaluation these are :-

- **Admission process-** College adopted flexibility and transparency in admission process. Every year separate admission committee Counsel the students at the time of admissions. College also use online admission system for all classes.
- **Academic calendar-** College preparing academic calendar and tried to follow the calendar for the activities.
- **Interactive learning-** For interactive learning we use the latest technology available. We encourage the faculty to make use of teaching aids along with Audio Video tools, models and charts, display boards, specimens etc. The interactive learning is strengthened by constructive class room discussions.
- **Self-study-** Students are encouraged for self-study by assigning various topics as tutorials. For laboratory work, we provide standard operating procedures to conduct the experiments. Motivate the students to use library under e-learning resources.
- **Motivation-** We make special provisions for free access of knowledge resource centre to the students. Motivating the students to participate in seminar, workshop and other programmes. Promoting students to participate in University level Avishkar and Science competitions. Various committees organise different co-curricular and extra-curricular activities based on social and cultural topics for student participation. Participation in cultural events of state level, University level youth festival, etc.
- **Other activities-** Various other important activities like communication skills, demonstrating skills, English speaking skills, creativity writing skills, personality development etc. are organised. Activities like study skills, subject lectures, guest lectures, group discussion, seminar, debating,

elocution, quiz competition, poster exhibition, self study, library assignment are conducted. Students are encouraged for effective learning through field work, excursions and industrial visits. The life learning process is carried through NSS, NCC, sports, cultural activities, competitive skills, reading habits, listening skills and study tours. Home assignments are given to students and monitored regularly for enhancing the ability of problem solving and writing skills. All these activities are conducted as per the various committees established at the beginning of the year.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 70.83

2.3.2.1 Number of teachers using ICT

Response: 17

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 50.83

2.3.3.1 Number of mentors

Response: 24

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

- **Attractive ppt in teaching-** The college takes special efforts to undertake innovative techniques and to enhance the creativity in teaching and learning. Effective classroom teaching includes use of ICT. Staff members prepare attractive power point presentation slides for effective teaching.

- **Story method-** Some of the staff members are use interesting story to develop their teaching point using the story method of teaching technique.
- **Memory technique method-** Some of the staff members are use memory techniques method of teaching for remembering the difficult concepts and formulas.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 91.54

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 60.58

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	16	15	12	12

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 19.63

2.4.3.1 Total experience of full-time teachers

Response: 471

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 4.27

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	01

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document
Any additional information	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

- **The examination committee-** Evaluation process and Reforms are the continuous activities of the college and updated regularly based on the needs and the requirements of the faculty and students. The examination committee is headed by a Chairman for smooth functioning. The examination committee is responsible to monitor, execute activities related with the examination throughout the year.
- **Time-table-** The examination committee prepares the time-table for internal examinations and conveys it well in advance to the students and faculty of various departments.
- **Examinations procedure-** The students are informed about the nature of examinations and evaluation processes, the format of question papers and weightage of marks are discussed by the staff during the classroom teaching before examination. Internal examinations are conducted by the college. All examinations and procedures are adopted by the college as per the guidelines given by University.
- **Re-examination -** Those students who represent the college in different competitions are given an opportunity to appear for internal examination with separate schedule if they were absent.
- **Pattern-** Each student has to appear for two internal tests and one tutorial/ home assignment/ seminars and group discussion. Question paper of University examination consists of MCQs, one sentence answer, short answer and long answer type questions, ensuring total coverage of syllabus.
- **Practical examination-** The practical examination conducted at college by the appointment of internal and external examiner for the evaluation of practical skills of the students. Also dissertation report is assessed by conducting viva-voce by inviting external experienced panel. The college staff assesses the first year answer sheets and performance ledger is submitted to the University for declaration of results.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The college takes efforts to ensure transparency in the internal assessment. The various steps taken are:

- **Principal addresses-** The Principal addresses the new entered first year students before teaching begins and briefs them about the policies, rules and regulations of the college regarding teaching, learning and examination process. They are also informed about keeping discipline, behaviour and other norms of the college.
- **Examination committee-** An examination committee has been created for the smooth working of the examination system. The students are informed about the pattern of internal and university

examinations by the concerned faculty at the beginning of the semester teaching. The schedules for internal examinations are displayed well in advance. Examinations are conducted in fair and healthy environment.

- **Transparency-** For the transparency in the examination subject teacher has not been allotted for the supervision of the same subject. The results are also declared and marks are displayed on notice boards of various departments. The results are discussed during lectures, satisfying the queries and grievances, if any.
- **Assess progress-** The progress of the students is assessed through their academic and class room performances. The students learn communication skills through seminars, oral presentations, group discussions etc. The practical skill was accessed through demonstration.
- **Internal marks-** Internal marks of various courses are collected department wise through Heads of the departments and forwarded to the examination committee. Internal marks are submitted through examination committee online to the University for their considerations.

File Description	Document
Any additional information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The mechanisms of grievances are addressed at two levels at College level and at University level.

At College level:

- **Exam Mechanism-** The college has the following mechanism to deal with the problems promptly with transparency and efficiency at college level. The college examination committee looks after the examination grievances following the rules and regulations of the university and abides by University laws.
- **Examination forms-** Online examination forms are filled as per the schedule declared by the University. Hall tickets received from the University are distributed to the students. Any discrepancies arising in the hall tickets are immediately routed to the University for corrections, if any.
- **Exam Environment-** Examinations are conducted in free and fair manner. Answer sheets of the first year are assessed by the college staff in the college itself. Answer sheets of the other classes are evaluated through CAP system in the University, using onscreen evaluation method.
- **Grievance-** After the declaration of results, mark sheets received from university is distributed to the students through examination centre. Grievances, if any, relating to evaluation and results are forwarded to the University for Further Action, using known procedures. Photo copy can be demanded by the student. The matters related to the copy cases are forwarded to the University.
- Students having any grievances about evaluation are free to personally discuss with respective faculty members in the given time period. If there are any changes in evaluation, the same is to be communicated by respective faculty member to the Examination Committee in the given period. Once the grievances (if any) are resolved, result analysis of internal examination is finalized and

displayed for student's reference.

At University level:

- **Grievance-** After declaration of results a grace period is given to the students to apply for verification of marks and photocopy of answer book. The concerned subject teacher guides the student for re-evaluation of photocopy of answer book. With the positive remark of the teacher and if the student is confident, he/she applies for the redressal Process.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

- **Academic calendar-** The college adheres to the academic calendar for effectiveness of the process of teaching learning and evaluation. Meeting of staff is conducted at the beginning and at the end of time period during the semester. The Principal convey and discuss the pros and cons of functioning of the system. An academic calendar highlighting schedule for admission procedure, commencing and closing dates of semester, schedule for internal and external examinations. Also it includes dates of curricular, and extracurricular activities, celebration of NCC and NSS activities and departmental activities is provided to students and staff.
- **Teachers profile-** The College collects teachers profile such as list of academic and administrative committees, leave record, departmental work load, an individual teaching time table and teaching plans for office record and for planning the academic calendar. The heads of the departments discuss and distribute the workload to the faculty members in departmental meeting and a copy is submitted to administrative office.
- **Teaching plan-** The faculty prepares a teaching plan for effective implementation of programs at the beginning of the semester, these plans are submitted to the Principal through the Heads.
- **Time table-** Time table committee prepares a faculty wise time table for the college. Departmental meetings are held regularly to discuss planning, organization and implementation of activities.
- **Result analysis-** The College has a examination committee which collects subject-wise data of result for analysis and submits it to the Principal.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The institute offers courses of UG at Arts, Commerce and Science and PG in science .Activities are organized for desired outcome keeping the vision and mission of the college. The curricula of the courses are designed by the concerned BOS of University. Faculty actively participates in the workshops organized for curricular designing of various courses. Some of faculties represent as Board of Studies member at university level and make active participation in syllabus framing work.

Programme Outcomes:

PO's for B.A

- PO1. B.A. level programme prepare students for professional, corporate as well as government job market
- PO2. Increase self-confidence, communication skills, LSRW- listening, speaking, reading and writing abilities.
- PO3. Prepares students for qualifying various civil services examinations.
- PO4. Develops social responsibility in students.

PO's for B.Com

- PO1. B.Com. level programs made students to establish their own business.
- PO2. The commerce program develops the student's skill in business, administration, managements, accounting, auditing and marketing.
- PO3. The observed outcomes are that students achieved success by getting appointments in service sectors.
- PO4. Provides knowledge about taxation, banking, budget, international trades and other financial policies.
- PO5. Develops social responsibility in students.

PO's for B.Sc.

- PO1. Prepares students to develop knowledge in theory as well as laboratory works.
- PO2. To orient students toward good quality reasearch.
- PO3. Develops students personality to achieve job placements at private and government sectors.

PO4. To develops critical thinking on various social and personal issues.

PO5. Develops social responsibility in students.

Program Specific Outcomes:

PSO's for B.A. (Marathi)

PSO1. To develop Marathi language skills as well as literature , story writing, poem writing, essay writing, grammatical sense and phonatics skills.

PSO's for B.A. (Hindi)

PSO1. To develop Hindi language skills as well as literature , story writing, poem writing, essay writing, grammatical sense and phonatics skills.

PSO's for B.A. (English)

PSO1. To develop English language communication skills as well as story writing, poem composition, essay writing, grammatical sense and phonatics skills.

PSO's for B.A. (Economics)

PSO1. To understand fiscal policy, taxation terms, monetary policy and budget.

PSO2. To study various economical situations of the nation.

PSO's for B.Com. (Advance Accounting)

PSO1. To develop Advance Accounting Skills, Management skills, Banking and finance skills.

PSO2. To achieve Banking transaction knowledge.

PSO3. To enhance Marketing and Business awareness.

PSO's for B.Sc. (Chemistry)

PSO1. Student understand instrumental handlings during practicals and gain skills for job placements in chemical industries.

PSO2. Industrial visits help for knowing various industrial processes.

PSO's for B.Sc. (Computer Science)

PSO1. Computer department generate and develop ideas about software engineering, data base management system, c-programming, computer networking, visual basic, Unix, Linux programming etc.

Course outcomes

Course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

- **Feedback system-** Attainment of program outcomes, program specific outcomes and course outcomes are duly evaluated by the institution. College follow feedback system in which students provide input on teaching learning.
- **Teacher-guardian meet-** Teacher-guardian meet is the system in which the institution and teachers evaluate the outcomes of courses and overcomes the problems if any.
- **Result Analysis-** To update the knowledge special efforts are taken through different activities, competitions and programmes. We sincerely put efforts for the basic aims and objectives of the higher education. Analysis of the results of the departments is prepared and submitted to the Examination Committee. After declaration of overall result, the result analysis is carried by the result committee and submitted to the Principal. The overall activities and staff efforts in teaching have enhanced the learning ability of the students resulting in less number of dropouts as an outcome. Analysed ranking of the students and awarded them with certificates and prizes.
- **Record maintain-** Publication of merit list of students, maintain the record of attendance of students, students seminar workshop, tutorial are a part of improvement of the scheme. Our college also has a counseling cell which helps in resolving students problems, The annual prize distribution ceremony motivates the students to achieve the merits in various academics activities.
- **Facility-** The college has developed and upgraded continuously in the infrastructure required for effective teaching. The college regularly evaluates the outcomes of programmes and courses. A separate Competitive Examination and Placement Cell is formed to coach students for various competitive examinations and organizing guest lectures on interview skills, group discussions, career planning, job prospects etc. The students are encouraged to appear for various competitive examinations etc.
- **Other efforts-** The College undertakes visits to industries, research institutes and other institutes to improve their knowledge. To facilitate and strengthen the teaching learning process we use ICT and modern technology is encouraged. The College encourages the faculty and students for effective classroom and laboratory interactions.

File Description	Document
Any additional information	View Document

2.6.3 Average pass percentage of Students

Response: 56.49

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 174

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 308

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.34

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 6.4

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	5.70	0.70	0	0

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 29.17

3.1.2.1 Number of teachers recognised as research guides

Response: 07

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.63

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 03

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 24

File Description	Document
Supporting document from Funding Agency	View Document
Any additional information	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

During last five years the college has taken initiatives for creating and transferring knowledge by organizing conferences/seminars/workshops/trainings/guest lecture(s) etc., on current scenarios of research activities in various subjects and shared the knowledge and findings amongst students and teachers.

- **Faculty Published Research papers in:** (i) UGC recognized journals : (ii) Peer-reviewed Journals: (iii) Proceedings of national and international conferences (iv) Scopus, Web of Science, Thomsons Router cited, impact factor Journals.
- Under the University level **Avishkar** competition some students have undertaken research projects.
- **Student projects:** As a part of the University curricula, it is mandatory for the final year PG students of Chemistry to undertake short-term projects under the guidance of the faculty.
- **Industrial visits:** Industrial visits help the students to get their mind off their theoretical knowledge and also work as a break from the classrooms and laboratories, which works as a rejuvenating factor for most of the students. Besides this the Industrial visits expose the students to the research facilities and also to interact with scientists, industrialists and experts.
- **Curriculum designing:** Keeping in mind the constraints, needs and semi urban, agricultural background of the students, the faculty is actively involved in designing curriculum that will enable the students to compete in the global scenario.
- **Providing research facilities:**

i) Research facilities such as equipments, chemicals, materials, internet, books and journals are provided on priority basis.

ii) College has developed science laboratories and Languages department by including sophisticated instruments.

- **Collaboration and Linkages:** The Institution and Department of Physics has developed effective collaboration with Centre for Materials for Electronics Technology and UGC CSR, Indore. Also Our College Library developed linkages with nearby colleges.

- **Education:** The Institution has student development activities, through various Curriculum, Co curriculum, extracurricular activities and educational support system to generate and disseminate knowledge. The Institution has undertaken **research projects** funded by government and non government agencies. Institute also conducts outreach and extension activities with social responsibility.
- **Certification:** self-funding programme such as English Spoken, GST, Personality development, Advance Accounting, Yoga, Computer, Plant Grafting and Budding etc. are started to enhance the practical knowledge and skills.
- **Internet facility:** Broad band connectivity has been provided to each department of the college. The College provides open access to internet and computer facilities thereby introducing ICT based techniques to students.
- The central library provides **N-LIST** facility to have access with e-resources and journals online.

With these kinds of initiatives in the Institute has created an ecosystem for innovation and incubation which has become an integral part for creation and transfer of knowledge among beneficiaries.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 7

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	03	00	01	01

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes	
File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	
Response: Yes	
File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years	
Response: 3	
3.3.3.1 How many Ph.Ds awarded within last five years	
Response: 18	
3.3.3.2 Number of teachers recognized as guides during the last five years	
Response: 06	
File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years	
Response: 4.1	
3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years	

2017-18	2016-17	2015-16	2014-15	2013-14
31	19	26	12	8

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 2.1

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	12	07	07	06

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Social commitment is an integral part of our college vision, students and faculties emphasize the critical significance of social outreach programs for holistic development. The various department such as **NSS, NCC** and **Students development cell** of the college spotted light on the core values of the college. College services to social responsibilities in the youth mind by organizing various extension activities in collaboration with NGOs, Local and Corporate bodies. The outreach programme in the college organized through NSS, NCC and student development cell. The faculty and the students are sensitized on their social responsibilities through participating in community development programme, health and hygiene

awareness, street plays for AIDS awareness, Water conservation awareness, Organ donation awareness, Tree plantation programmes, save girl child campaign, Blood donation camp, etc.

NSS:

- **Safety and Empowerment of Women:**

Various awareness activities like Street play, Rally, Poster Exhibition, lectures are organized by the college to sensitize the issues related to Women and create the respectable attitude towards them.

- **Social Awareness:**

Various awareness activities have been organized by the college to address perilous issues in the society, awareness drive by the students were carried out for Dengue, Vaccination of Pulse Polio, Health and Hygiene, Sexual Harassment, Traffic safety, Citizens right, Importance of Voting, Blood Donation and Swachhata Abhiyan.

- **Environment Protection:**

College took keen initiative in preserving environment in nearby vicinity. Activities such as nirmalya sankalan eco-friendly Ganapati, Tree plantation and organic farming were undertaken to safeguard the environment.

- **Social Responsibility and Harmony:**

The College takes initiative to collect earthquake relief fund for the people who have been affected in Nepal Earthquake. Sensitized students through group discussion, Debate, Seminars on social issues and also celebration of worlds AIDS day, Women's day, Yoga day, Anti-drug awareness, environment day, International Youth day along with this our college has taken initiative for awareness of Sant Mukta Bai culture and literature by undertaking a project on related studies and established Sant Mukta Bai Adhyasan Kendra .

- **Student Development:**

Various activities like Physical and Mental health awareness, Personality development programme, Judo karate training, Gender sensitization activities were continuously undertaken by college.

College is located in rural area and having good network with neighborhood villages and also having constant interactions which involve student's participation.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years**Response:** 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description**Document**

Number of awards for extension activities in last 5 years

[View Document](#)**3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years****Response:** 21

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	07	04	04

File Description**Document**

Reports of the event organized

[View Document](#)

Number of extension and outreach programs conducted with industry,community etc for the last five years

[View Document](#)

Any additional information

[View Document](#)**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years**

Response: 37.36

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
388	338	362	362	510

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 2

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	01	00	00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Total area—Arts, Commerce and Science College situated on 4.07 hectare land of The Bodwad Sarvajanic co-operative education society limited, Bodwad.

Classroom-The college having 16 classrooms to run the U.G. and P.G. courses. All classrooms are well furnished with electric fitting, fans, dais and green boards.

Laboratories-Nine Laboratories are available; including Physics, Computer, Zoology, Botany, Chemistry, Mathematics, Commerce, Geography and Language laboratories. All are well equipped and upgraded, with computer, air conditioned, ICT and internet facilities. The up gradations of laboratories for purchasing new equipments are according to syllabi and need of concerned departments.

Consumer store- Teachers and students conducted consumer store is available for the students in the campus. The store provides day to day demands of stationary and other required educational materials in concession with a motto of “Vidhyarthi Hitay Vidhyarthi Sukhay”. It helps students to avoid emergency rush out of the campus and attend their practical and theory classes without fail.

Canteen facilities- Teachers and students consumer store conducted college canteen is available in the campus. As many students come from different places, it is essential for the students to have nutritious food and refreshments at affordable prices so as to participate in the daily academic activities actively. The college canteen plays an important role in this regards by catering the daily nutritional requirements of students and staff members.

Women’s Hostel- hostel is constructed under UGC grant. It includes 11 rooms for 33 girls. All necessary facilities of boarding and lodging is available.

Botanical garden-It is situated in college campus, having various types of herbs, shrubs, trees and medicinal plants are present in the botanical garden.

Girl’s campus –a separate girl’s campus provided by college in the campus. In this campus common room, lunch space, changing room and rest room is facilitate with cleanliness and safety instructions.

Other infrastructural facilities- included drinking water, restructured seating space for girls and boys separately, ramps for physically disabled students, separate parking for 2 and 4 wheeler, separate toilet and blocks etc. For betterment of society, institution also includes Multidisciplinary research center, N.S.S., N.C.C. unit, IQAC office which improves the power of nation.

Infrastructure development policy- The management of institution keeps in mind the infrastructure and development policies and plan to create required and adequate infrastructural facilities when there is a need and demand. Our institution always decides to provide and enhance the infrastructure facilities for effective

teaching and learning.

With a foresight of additional intake, addition of new courses and change in syllabus, the principal of the institute forwards the requirement like building space, laboratory equipments, books and journals for library, IT resources, etc. to the management. The management fulfills all necessary requirements within short period of time. The Institute has planned and constructed the infrastructure which facilitates the curricular and co-curricular activities. All the departments are fully equipped with the necessary infrastructure to meet the ever increasing requirements which adequate class rooms, seminar halls, laboratories, and sufficient space for hosting all academic activities.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The importance of extra-curricular activities on Institute campus is well established. The institute encourages and facilitates the students to participate in various activities to ensure skill like leadership, team spirit and holistic development. A qualified physical director along with team of faculty members looks after the extra-curricular activities of the college. The college has developed over the years a number of facilities for the students to decide on and participate in a variety of sports events.

Sports facilities – Indoor as well as outdoor games facilities are available at college campus and college also used ground for outdoor games at our high school and enhancing sports facility.

Outdoor games- facilities include a spacious play ground for kabaddi, kho-kho, soft ball, ball badminton, base ball, boxing equipments, archery, athletics, wrestling etc. Students of our college is also participate in all India inter university tournament for Best physiques. Every year the participation of our students in inter-university, inter-collegiate games is increasing. Recently our students got selected for inter-zonals.

International Yoga Day is celebrated as per the guidelines and instructions of university to create awareness about Yoga which benefits our health and fitness.

Indoor game- we provide Chess board to the students. We arranged court or ground as per requirement of the outdoor games.

Cultural activities – all type of cultural activities including debate competition, traditional day etc. are conducted and students are actively participated in university youth festival in various events. For these purpose multipurpose hall, music instruments, sound system and outdoor stage are available in college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 18.75

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 03

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 41.5

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
11.50	12	7.50	6.50	4

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Area- Stack room of Knowledge Resource Centre is situated in total area of 800 sq. feet. The college having separate reading room for boys and girls. Boys reading room is occupy 400 sq. feet area, while Girls Reading Room situated in 160 sq.feet.

Library Information:Our library is fulfill with a number of books, National Journals, Magazines and daily newspapers which is help for updating the knowledge of student and teachers regularly. Details are given as per table.

Total No. of Books	17225	Encyclopedia	29
No of Books Write off	892	Back (Bound) Volumes	250
Title of the Books	7255	Computers	04
Reference Books	4054	Journals	25
Text Books	8441	Magazines	08
Others Books	4730	Newspapers	09
CD/DVD	82	Annual College Magazine	01

Library Advisory Committee:-We established library advisory committee year wise which improves library activities. The committee allocate department wise budget for purchase of books yearly. The Committee schedules its Periodical meetings and keeps track of the implementation. The major responsibilities of the library committee are as follows.

1. To recommend for Purchase Text, Reference Books as per need basis.
2. To recommend Subscribe Journals, Magazines and Daily Newspaper.
3. To Suggest Purchase essential equipment for library.
4. To Conduct Book Exhibition every year.

Reading Room:-It consists of adequate infrastructure like Air Conditioner, bench, Fan etc. It also fulfill with two computers set for accessing OPAC as well as online recourses. The Library and Reading room is open from 7.30am. To 4.00 pm. throughout the year excluding holidays.

Reprography:-The library has one printer with Scanner which provides print out related to curriculum on request base to the student and teacher.

Inter Library Loan Service: - Inter library loan Service is also available in our library which provide study materials as per requirement of student and teacher from nearest colleges. This service helps students and teachers for fulfill the requirement of Reference books, Pervious Exam Question paper & other reading materials etc.

Remote access to e-resources:-The internet facility is available, to gather information about the related subject / topic for easy access to e-resources.

Book Bank Scheme:-Every year library provides, Text book set to economically poor student under Book Bank Scheme without any charges.

Student orientation and awareness Programme:-List of newly arrived books, Journals Magazines is displayed in the notice board. The book Exhibition is organized by the library Staff to attract the student and teachers every year.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The Knowledge Resource Centre is well stocked by 25 rare books. The autobiographies and biographies of great people are kept in KRC. Great deal of motivation is being impacted by these books to our student's. The collections are stored in KRC. Students and Faculties can access these rare books manually for enrichment of their knowledge. The rare books having variety of title which inspire us.

List of Rare Book

Sr. No	Name of Book/manuscript	Name of Publisher	Name of Author	Number of Copies	
1.	Marathi Vishvkosh	Maharashtra state Marathi Vishvkosh Nirmitee Manadal, Mumbai	Laxman shastri Joshi	13 Vol.	
2.	Bhartiya Sanskruti Kosh	Anmol Prakashan	Ed.LaximanShastri Joshi	6 Vol.	
3.	Marathi Vishv Charitra Kosh	Vishv charitra Sanshodhan Kendra Goa	Shri Gopal Krishna	1	
4.	Sant Gulabrao aur unka hindi Kavya	Vishvsant Sahitya Prakashan Nagpur	Devakar Krishna	1	
5.	Hindi Bhasha ka Vikasatmak Itihas	Vinod Pustak Mandir Delhi	Sakxena	1	
6.	Priya Pravas me kavya Sankruti Darshan	Vinod Pustak Mandir Delhi	Sakxena	1	
7.	Hindi Sahitya ki Darshanik Prushthabhumi	Sahitya ranga Bhandar Agra	Dr Upadhaya	1	
8.	Mahapandit Dashasan Ravan	Vishvbharti Prakashan Delhi	Arun	1	

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.23

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.27	1.40	1.51	1.23	0.76

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 4.34

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 54

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Especially for students Internet is a great tool to learn & research about their subject area from thousands of articles around the world, besides communicating with experts sitting across the globe for information sharing.

In addition to the Computer Centre of the institute which caters to specialized computational needs of the academic community, the department has its own computing facilities for faculty, Staff and students of the department.

These include:

- A Computer Lab having desktops with Internet Access.
- LAN in Computer Lab and Administrative Office for better resource utilization Such as Printer,Scanner,Internet etc.
- Separate UPS' available in Administrative Office, ComputerLab, KRC and Science wing.

- Multidisciplinary research facilitated with Computer.
- Multipurpose hall, Laboratory (Botany, Zoology and Computer) equipped with projectors and screen.
- Mathematics department has software “**Autograph-Interactive Programs For Teaching Mathematics**”.
- The institute has Wi-Fi campus providing 24x7 internet facility.
- Internet facility is available at KRC and consumer store for students.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 32.11

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility, LCS	View Document
Any additional information	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 28.23

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
6.61	6.43	5.44	4.31	4.88

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

College has well established system & procedure for maintenance and utilization of available supporting facilities.

Laboratory:

1. Concerned person submit written application in detail regarding problem to HOD.
2. HOD verifies the fact and put note on written application and submits application to the head of institution.
3. As per the directions of head of institution, HOD, call technician decided by the college.
4. After report of technician HOD and concerned person checked and verify the instrument.
5. If instrument is not repairable HOD ask for the report from technician and submits demand of new instrument to the head of institution.

6. After prior permission of the chairman of CDC new instrument will be purchased subject to CDC approval because of emergency need.

Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to the Administrative office. The requirements are collectively processed in every semester so as to keep things ready for use.

Library: - All the business of maintenance regarding binding, repairing is done in the library advisory committee meeting.

System is followed to Purchase/Maintenance in library –

1. All departments placed their academic requirement to the Director of K.R.C.
2. The requirements are collectively processed and verified by Director.
3. Director himself adds item received regarding maintenance in the committee meeting.
4. Then said will discuss in library advisory committee meeting.
5. With the prior permission of the principal, academic requirements may grant or denied.
 - Knowledge resource centre is partially computerized.
 - Lib-Man software with printer.
 - AMC has been made available with Masters Software, Nagpur for maintaining the Library software package (LMS).
 - College Management System (CMS).
 - Back up taken regularly of software through online mode.
 - Any issues/problems regarding software package we call software engineer to solve the problem.
 - In library regularly for maintain books safe from crickets and termites.

Electricity & Physical, sports facilities:-

1. Concerned person submit details regarding problem to head of institution.
2. Head of institution verifies the fact and takes the action on it.
3. As per the directions of head of institution, call for expert decided by the college.
4. After report of expert concerned person checked and verify the same.

There is some fund/ expense has been paid regularly or every year on Electricity and physical facilities related maintenance. Including Generator, Xerox machine, Printers, Seize fire equipments, CCTV cameras, Audio system, Fan, Air conditioner, Lamps etc. Water purifier and Cold water storage is available for staff and students and It is well maintain.

Computer and IT Facility:-

1. Concerned person submit details regarding problem to HOD.
2. HOD verifies the fact and put note on written application and submits application to the head of institution.
3. As per the directions of head of institution, HOD, call technician/expert decided by the college.
4. After report of technician/expert HOD and concerned person checked and verify the same.
5. If equipment is not repairable HOD collects the report from technician/expert and submits demand of new equipment to the head of institution and asks for quotations.

The ICT equipments are maintained in the Institution by the integrated IT services like up-gradation and maintenance, college website, biometric services, projector, troubleshooting of hardware, networking equipments including internet connectivity by different service provider with feasible quotations on call basis.

CCTV cameras available and all are working in various locations like, in each classroom, in computer lab, in library, in staff room, seminar hall, administration section, college passage and out-side of the college (parking area) etc. Apart from these scanners, printers and Xerox machines are available in the college. Free Wi-Fi facility is available in the college for students and staff.

Class rooms:- class rooms are well maintain and kept neat and clean by our permanent employee and temporary sweeper. Housekeeping services are regularly executed and monitored.

Adequate staff is employed to carefully maintain hygiene, cleanliness and infrastructure on the campus. Classrooms, Staffrooms, Seminar halls and Laboratories, etc. are cleaned and maintained regularly by Non - teaching staff. Wash rooms and Girls common room is well maintained. Dustbins are placed in every floor. The Green campus is well maintained by a gardener.

Write off process-

1. Concerned HOD take the item in the departmental meeting regarding write off.
2. After confirmation of the minutes HOD, request to head of the institution regarding write off along with information of specific object from dead stock register.
3. After receiving all request of write off head of the institution put item in CDC meeting for the approval along with detail information of write off object.
4. If CDC approved and grant permission of write off item, chairman of the institute take said item in the management meeting for final approval.
5. After final approval of the management head of the institute receive a copy of approval of write off item.
6. Head of the institution pass the order to concerned HOD regarding write off process.
7. HOD call quotations compared the quotation each other and submit the final report to the Head of the institution.
8. After selling the objects HOD marked in red color in dead stock register on specific page no. and put the amount received against that object in the dead stock register and signed it along with seal and submit to head of the institution for final signing.

File Description	Document
Any additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 66.96

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
993	750	668	662	577

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 9.98

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
80	108	140	139	73

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 33.1

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
450	210	410	250	433

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description**Document**

Details of the students benefited by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Any additional information

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 0.48

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	00	02	01

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 33.96

5.2.2.1 Number of outgoing students progressing to higher education

Response: 108

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 22

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	01	00	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	01	01	00	00

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

1. Consitution of Student Council;-The Student council of college has been formed as per direction of the Univesity Act 1994 and Maharashtra Public UnicversityAct 2017.

Following representatives are nominated and elected for the Student Council as

- Class Representative :- 11
- Girls Representatives:- 02

- NSS Representative:- 01
- NCC Representative :- 01
- Sports Representative :- 01
- Cultural Representative :-01
- Invitee :- 05

2. Representation on University Student Council

- Miss Shubhangi Yeskar had been nominated by Hon. V. C. of the North Maharashtra University Jalgaon.

3. Representation on College level Bodies

Hon Head of the institution nominates a few members on various bodies-

- One student representative has been nominated as a member of college development committee
- Two students representative on Board of Directors of Student Consumer Store
- One student representative on Canteen Advisory Board
- One Student representative on Sexual Harassment Board
- One Student representative nominated as ambassador for election at Taluka Election Committee Maharashtra state.

4. Representation on College level Committees

- The members of Student Council have been nominated by the Council on following committees like the Magazine, Library, Sports, Cultural, Debating, Nature, Environment and Educational Excursion Committee , Commerce and Planning Committee ,Science Association,Public relation and Programme News Report Committee,Student development cell,Yuvati Sabha, Poor and backward Students guidance cell, Grievance and Discipline Committee, College Campus Committee, Competitive Exam and backward Students guidance cell,NSS Committee, Language Association and Counseling Committee

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 3.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	4	4	5	4

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

1. Structure of the Alumni Association

The Board of Director of the Alumni Association includes President, Two Vice Presidents, Secretary, Treasurer, Public Relation, Five members and one Co ordinator from Teaching Staff.

2. Registration

Our Alumni Association is not Registered yet because registration process is very difficult and lengthy, however the meetings of the alumni associations have been conducted.

3. Meetings of the Alumni Association

During 2013-14 the meetings was conducted on 24/12/2013, during 2014-15 the meeting was conducted on 24/11/2015 and the last meeting was conducted on 15/2/2018.

4. Assistance/ helping hand of the Alumni Association

Members of the Association extend their helping hand to present students when and where Required Director Gopal Darji, the founder President of Darji Foundation, Jalgaon has been selected as the **President** of the Alumni Association.

1. With the help of our Alumni College and Darji Foundation jointly organize free competitive exam awareness programmes regularly.
2. Our Alumni Shri Gopal Darji donated Rs. 15000/- for 30th Maharashtra Commerce Conference.
3. Our Alumni Shri Jayesh Katkar donated Rs. 50000/- for 30th Maharashtra Commerce Conference.
4. Our Alumni Shri Subhash Jagtap donated Rs. 4500/- for 30th Maharashtra Commerce Conference.

5. Our Alumni Shri Yuvraj Mali donated Rs. 30000/- for 30th Maharashtra Commerce Conference.
6. Our Alumni Shri Sandeep Barde donated Rs. 6000/- for 30th Maharashtra Commerce Conference.
7. Our Alumni Shri. Yogesh Bavaskar financially helps the institution by awarding prizes to students who stand first in the University Examinations like for first in TYBA Rs. 101, First in TYBA girls Rs. 101 and first in TYBCom Rs. 101.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: 1 Lakh - 3 Lakhs

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

- **Vision of the College:** “To be a dedicated educational institution that prepares learners from rural backgrounds for productive careers by providing them with a student-centered practically beneficial quality learning experience”.
- **Mission of the College:** “Commitment to generate excellence through quality education for empowerment and all round development of the students that enable them to face the challenges that surround them in life as the responsible citizens of India”.

The Purpose of college Governance to achieve calibrated improvement in quality of education by building on existing strengths and exploiting the emerging opportunities. The college governance is **dedicated towards** improvement of learning outcomes, employability of students and uplift the standard of education for students belonging to rural background.

The institution’s governance is directed and implemented by Governing Body, LMC/CDC, Principal, Vice Principal, faculty coordinators, Head of departments, Administrative staff, Library staff and support staff.

The Governing Body is the top governing authority whose key function is to direct the Institute towards **pursuit of excellence**. The Local Managing Committee (LMC) represents higher management. Leadership is driven through decentralization. Principal is the Member Secretary of LMC. Stakeholders play an active role in **ensuring the implementation of institutes’ vision, mission, objectives and strategic plan**. The strategies defined by the LMC/CDC and the Principal gives directions to achieve the strategic goals defined in Strategic Plan. The college achieves its goals by **emphasizing excellence through quality education** in teaching-learning methods, research, infrastructure, processes and all round development of students’ personality, civic sense and **social responsibility**, which results in practically beneficial quality education.

College operations are carried out as per its **strategic plan and policies**, where major decisions flow from top to bottom across the hierarchy and carried out by **participative management**. For **holistic student development**, the Head of departments leads curricular/co-curricular activities by allocating work to faculties. **To build strong research environment and strengthen community relationships**, research and

Extension activities are directed and carried out by the Research Committee. The management supports **Teachers’ participation** in enhancing effectiveness of the institutional processes. The Principal involves them in planning, implementation and evaluation of all activities by delegating responsibilities. They are given authority to works as coordinators and member of various academic,co-curricular and extra-curricular committees. The decision-making is carried out through formation and functioning of various committees that hold meetings at regular intervals. **To strengthen the placements**,

Placement cell works as a bridge between Institute, Alumni and Industry. To plan and manage

administration, the administrative staff follows the directives provided by the authorities to **strengthen finances and infrastructure**. Library Staff manages Library resources effectively. The support staff provides ICT support and upgrade quality technical facilities. To **monitor, evaluate and improvise the academic and administrative processes** IQAC, ISO, Academic, Administrative and Financial Audits are conducted every year internally and externally.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

Case study: Examination system.

The college believes in the continuous evaluation of the students and has formed Examination Committee to control and monitor the evaluation and assessment process at Internal Examination & External Examination as directed by the University.

• Internal Examination:

- A time table is prepared in the meeting of Examination Committee.
- Time table is displayed for the information of the students well in advance.
- Meanwhile teachers are asked to prepare and submit the question paper.
- Copies of the question paper are made as per the number of students.
- Seating arrangement chart of the students is prepared and displayed.
- Junior supervisors are allotted on the basis of time table.
- Blocks are cleaned everyday & it is ensured that there is no any reading material in the block.
- On the day of examination, personal checking of every student is done by the supervisor.
- Principal, Vice Principal and chairman of examination committee work in flying squad voluntarily.
- One of the member of exam committee watch CCTV footage during examination.
- The answer books are issued immediately to the concerned subject teacher for evaluation.
- Results of Internal Examination are declared within 30 days.

• Internal Practical Examination:

- Practical exams are also conducted systematically in the regular batches.
- Examiners, experts, laboratory staff are appointed by the college.
- Laboratory staff clean the laboratory on previous day, examination day and next day.
- Expert makes the arrangement of instruments/ specimen and prepares the solutions on the previous day of the exam.
- Expert makes his Expert Report.
- Experiments are allotted to the students by using lucky draw method.
- Principal, Vice Principal and chairman of examination committee work in flying squad voluntarily.
- One of the member of exam committee watch CCTV footage during examination.
- The answer books are evaluated immediately.

- **External (University) Examination:**
- The tentative date of examination, as provided by the University, is communicated to the students.
- Junior Supervisors, Internal Squad, stationery clerck and other non-teaching staff is appointed by the college.
- All the blocks are cleaned and it is ensured that their will not be any inconvenience to the students.
- The availability of stationery is checked by the stationery clerck.
- Drinking water is provided in the block.
- Principal, Senior / Junior supervisor and Internal squad are very cautious to avoid malpractices.
- Peaceful environment is maintained throughout the examination, till date, police is never called in the college campus.
- The answer books are kept inlocked and sealed cupboard.
- **External Practical Examination:**
- Practical exams are conducted as per the time table given by the University.
- Examiners, experts, laboratory staff are appointed by the college for First Year B.Sc.
- For other classes external & internal examiners is appointed by the University while expert and laboratory staff is appointed by the college.
- Laboratory staff clean the laboratory on previous day, examination day and next day.
- Expert makes the arrangement of material and prepares the solutions on the previous day.
- Practical key is prepared by examiners.

After completion of every batch, the answer books are immediately evaluated by the examiners and packets are sealed.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Case study: To start T.Y.B.Sc.Computer Science.

The college has started Science Faculty in 2009-10 and Chemistry was started at UG level successfully since 2012-13 .The Principal of college identified the need of student for T.Y.B.Sc. Computer Science. The Principal put this subject in meeting of LMC dated 18/06/2013.

After thorough discussion, it was decided that college has adequate infrastructure to start T.Y.B.Sc.Computer Science from academic year 2014-15. The Principal prepared the proposal with the help of office staff and sent to the University.

The university committee visited the college and given permission to start T.Y.B.Sc.Computer Science.

After getting permission, the college purchased more number of computers, softwares, books and other accessories. Management body visited frequently to the computer department and taken review of actual working.

Additional staff on CHB (clock hour basis) was recruited in subsequent years and T.Y.B.Sc. Computer Science is running successfully till date. Recently one girl Miss. Nidhi Agrawal ranked 3rd in the University for the year 2017-18.

Case study: To start M.Sc. Organic Chemistry.

The college has been running Chemistry at the UG level successfully since 2012-13. The Principal of college identified the need of student for PG (post-graduation). The Principal put this subject in meeting of LMC dated 23-7-2015.

After thorough discussion, it was decided that college has adequate infrastructure to start M.Sc. in Chemistry. The Principal prepared the proposal with the help of office staff and send to University.

The university committee visited the college and given permission to start M.Sc. in Chemistry. After getting permission, the college purchased books and necessary equipments and chemicals for MSc. Management body visited frequently to the department and taken review for the same.

Additional staff on CHB (clock hour basis) was recruited in subsequent years and M.Sc. is running successfully.

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The college is run by 'The Bodwad Sarvajanik Co-operative Education Society Ltd., Bodwad'. The members of governing body have business, agriculture, social backgrounds. Hon. Chairman looks after all the units with the help of management body and heads of every unit. The management always takes into consideration the faculty of the institution in any educational matter.

Administration of the college is fully decentralized. For the mobility and quick decision making process the managing body of the trust discusses the matters related to the college with the Principal. The views of the Principal are sought and then the resolutions are made.

At Local Managing Committee/CDC meetings the opinions and suggestions of the representatives, teachers and non-teaching staff are sought regarding overall development of the institute. After discussion by following fully democratic process, the resolutions are made.

There are periodical staff meetings conducted by the Principal. The teachers and non-teaching employees express freely and frankly their views on the topics discussed at the meetings. Top from the Management to the Principal level, democratic spirit is fully maintained at all proceedings and meetings. The result is decentralized functioning at each and every nook and corner of the institute.

The heads of various departments conduct departmental meetings and discuss the departmental issues. The resolutions are made and actions are taken. One man departments take the decisions on their own or may discuss with the Principal, if necessary.

The Office Superintendent is given the responsibility of non-teaching staff.

In student council meeting, the students are motivated to participate actively in the decision making related to library, office, games and sports, classroom activities, examinations and day to day functioning of the different bodies. Also in the CDC, the representatives of the college students are present.

The college has grievance redressal cell to check the grievances.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document
Any additional information	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Poster Presentation and Quiz Competition:

The college has formed Science Association of Science teachers in the college. The Science Association organises Poster Presentation and Quiz Competition of the science students every year.

Poster Presentation Competition: The students are given 2 themes before 8-10 days of the competition. They are encouraged and guided by the teachers. Judges are appointed from the neighbouring institutes. Prizes are given to the first 3 winners.

Quiz Competition: An objective test is conducted and the teams are selected from its result. The competition is conducted in 3 rounds viz., Multiple choice question round, Audio-visual round and Rapid fire round. The students learn and enjoy a lot in this competition.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

- For non-teaching staff, Institute provided uniform.
- Institution provided Study Leave for higher education.
- Duty Leave had been given to attend Refresher course/Orientation Course/short term course or relevant training programmes which helps the teachers to update their knowledge and improve the overall performance.
- Canteen facility is provided to the employees in concessional rates.

- Consumer Store facility is provided to the employees in concessional rates.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 16.16

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	04	01	06	02

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The Performance Appraisal system is implemented such that it measures the actual performance of the employees i.e. the work done by the employees during the specified period of time. It initiates with a well defined responsibility for every hierarchical position in the institution establishing specific individual performance objectives to ensure that their performance is aligned with the Institute's strategic and operational objectives. The Principal, faculty coordinators, Head of departments continually observe and monitor the performance of the employees throughout the year which helps in better assessment and evaluation. The Performance Appraisal is conducted annually where the Self Appraisal form is filled by the faculty members. The Principal checks the forms and give his remark and suggestions to the teacher, if required. The Confidential Reports are prepared based on this appraisal. The Self Appraisal links performance evaluation, employee development and motivation of employees which assists the Institute in improving its productivity and efficiency.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Objectives of Audit:

- 1.To setup effective internal control and internal check system
- 2.To examine the authenticity and accuracy of financial statements
- 3.To verify the Books of Accounts
- 4.To verify the Internal Audit Reports

Name of Internal auditor: CA RajendraKavadiya

Frequency of audit: Annually

Scope of Internal audit:

- 1.Income Receipts and other Income Receipts with linkage to Bank
- 2.Bank Transactions
- 3.Bank Reconciliation Statement
- 4.Cash book
- 5.Tally entries
- 6.Professional Tax, Income Tax, TDS and Provident Fund returns
- 7.Vouchers Checking: Bank voucher, Cash voucher
- 8.Monthly Salary statements and deductions
- 9.Yearly Budget
- 10.Shikshan ShulkSamiti approved Fees
- 11.University Fees (Affiliation fee, Exam Fee, Enrollment Fee, eligibility fees, Pro-rata and studentwelfare fees.
- 12.Availability of sanctions from trust for expenses

External auditor: Joint Director Office

Frequency of audit: Annual

Scope of External audit:

- 1.Income and Expenditure statement
- 2.Receipt and Payment Account
- 3.Balance Sheet
- 4.Depreciation of Fixed Assets
- 5.Opening and Closing Balance of Total Fees collection, Salaries, Fees outstanding and Student and Social Welfare
- 6.Internal Audit Report
- 7.Professional Tax, Income Tax, TDS and Provident Fund returns
- 8.Finalization of Financial Statements and Auditor's Report

Mechanism for settling Audit Objections

Any queries during the Internal Audit Program are resolved at the time of the audit..

Any queries during the External Audit Program are resolved during the External Audit Program

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 3.95

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.656	1.88	1.02	0.162	0.231

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The Institute operates student-centric policies with a focus on skill-based, research-driven quality education which should be accessible and affordable by youth of rural and urban areas. The cardinal principle of management in the Institute is to provide best resources to the students & faculty to meet the above requirement and run the Institute for realizing the vision and mission of the Institute. The Institute manages three types of resources i.e. Human-Resources, Equipment & Material Resources and Infrastructural Resources. The Institute ensures that qualified manpower as per the norms laid down by concerned regulatory authority like UGC, State Government and University is recruited. Another important part of cash inflow in budget-outlay is the student admission and resulting fees received.

The funds, received from UGC, are utilized as per the guidelines and the heads for which they are allocated.

For other expenses over activities, a tentative budget is prepared by the concerned faculty and submitted to the Finance and Accounts Committee. The committee verify the requirements and their tentative prices and send it for the approval of Principal. After approval of the Principal, advance amount is given, if required, or total expenditure is amount is given on producing the actual bills.

File Description	Document
Any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC has introduced various initiatives through their meetings such as

1. Promotion of Research activities.
2. Introduction of self -funding course.
3. Formation of teacher-Guardian committee

- 4.Improvement of consultancy services.
- 5.Encouragement of girls students for admission in hostel.
- 6.Action plan of the year.
- 7.NAAC Overview.

1) Promotion of Research activities

The institutional Strategic plan is comprised of several goal and one goal amongst these is to build strong research environment in Institute in tune with this IQAC focus on building strong research environment at campus by following research initiatives -

- 1.Faculty members are encouraged to pursue M.Phil. , Ph.D. or other research program.
- 2.Research committee is empowered to facilitate research activities for staff and students
- 3.Faculty members are supported with infrastructure, human resources, books, information technology enabled services (LCD, LAN, Wi-Fi, Personal Computers, Audio-Visual aids) to carry out research activities.

As a result of rigorous gauging of IQAC to maintain and upgrade the research standards of there is significant growth research carried out by faculty.

2) Self-funding courses :

The college has introduce seven self -certificate courses such as GST , Spoken English , computer, personality development, yoga , plant budding and grafting and advanced accounting. Among this courses GST and Spoken English are running successfully. Total 106 students have taken admission in this courses.

3) Formation of teacher-Guardian committee

The mission of institute is to focus on holistic development of student to provide the same. The IQAC of institute formedTeacher-Guardian Committee. The students are allotted to teachers, who played the role of their guardian in the college. The students could discuss their problems, academic as well as personal, with their guardian teacher so that they got help and guidance. committee to provide students some add on coursesand certification courses to Provide excellent facilities and quality opportunities to students for all-roundpersonal and professional growth.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The academic process of institute is directed by various committees such as academic calendar committee, time table committee, where IQAC gives suggestions for development and enrichment of Teaching-learning process. The teacher members of IQAC maintain the proper link.

Initiation of Academic Process

Academic-Calendar: At the beginning of Academic-year there is practice of preparing Academic-Calendar for semester so that all academic-events can be scheduled in a systemic way .

Time-Table : Once the Academic calendar is prepared the next step is preparation of timetable for both of the semester accordingly as per guidelines given by university.

Teaching -Plan : after declaration of academic timetable this is now task of subject teacher to prepare teaching plan for their concerned subject and get it approved by the Academic Head.

Result Analysis: The results are analysed by the faculty members and checked by the Head of respective departments and the Principal. The faculty members having the low results are given suggestions for improvement.

Use of Modern Teaching Aids: The IQAC emphasised the use of modern teaching aids along with the conventional chalk and board method. The college purchased LCD projectors, interactive boards, interactive projectors to achieve the goal.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 3

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	02	02	05	02

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The college strongly believes in **continuous improvement** in developing quality for **operational excellence** to meet changing and challenging business-requirements. Since inception, our college has been sincere in its efforts to maintain the quality parameter in its practices. The college realizes the importance of growing needs of the students to face the constantly advancing corporate-world and impart effective People-Management skills.

The college has witnessed incremental improvements during the last 5 years. These improvements are grouped under 5 heads:

A] Achieving Excellence in Teaching-Learning Evaluation –

- 1.Elaborate, extensive and in depth guidance to the students.
- 2.Mentorship & counseling through Counseling Home for emotional well-being necessary for success
- 3.Innovative Teaching-practices
- 4.Assurance of incremental improvement by use of ICT-based-teaching
5. Students are securing University Prizes and Medals .

B] Achieving Excellence in Research -

- 1.Organizing National-Conference.
- 2.The increasing number of Ph.D. faculty-members in the Institute.
- 3.The substantial growth in the quality and number of research-papers published by the faculty members.

C] Achieving Excellence in Student-Progression –

- 1.The institute has well established “student council”.
- 2.Institute encourages students to participate in various intra as well as inter college competitions.
- 3.The institute makes rigorous efforts to improve the employability of students through series of events.
4. Students are participating and achieving success in various curricular activities like Avishkar.

D] Achieving Excellence in Leadership –

- 1.The institute has a robust organizational structure.
2. Teachers of the college are representing on BOS of the University.

2. Various committees constituted for smooth functioning of different

Institutional activities.

3. The Internal Quality Assurance Cell (IQAC) constituted plays a role of

catalyst in implementation of systems and quality standards.

4. The Institute provides support for publishing and presenting Research

papers, maternity leaves, medical leaves, Provident Fund and gratuity

benefits.

5. The teachers are successful in leadership and leading various organisations like NMUCTO/ NMUCTA and credit societies.

E] Achieving Excellence in Community Bonding –

1. The Institute educates and promotes the backward, category and rural

students.

2. The Institute spreads awareness for environment protection through

various events.

3. The Institute attempts to sensitize the students by arranging visits and

awareness drives.

4. The Institute conducts various events for community bonding

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 15

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	01	04	02	04

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

Safety and Security .

- As our college is located in a rural area, there are many challenges to security-related issues. In point of view of security, we have installed the **25 CCTV cameras** in classrooms as well as in campus.
- College appointed **security guard** for safety and security.
- Ragging free campus
- The college has a **code of conduct** for students for safety and security.
- The college has launched various **helpline No. (24x7)** for an emergency of girl students for their safety and security they can directly call Principal too with helpline No. which displayed on board in College campus.
- To improve the security awareness, understanding and capability of students we organize **various program and activities.**

- Women safety **Practices-Judo-Karate Training** Camp organizes every year for 8 days.
- **Damini Pathak** of Govt. Of Maharashtra (Security and Safety Cell) Pratishad.
- Personality development **workshop** arranged for the overall development of girls.
- Students and Staff guided regarding prevention of infectious diseases by arranging lectures from healthcare professionals. Every year **health checkup** camp organized for students in the college.
- Students have access to health care needs and medical emergencies at 02582-275304 blended government rural hospital. The ambulance services and paramedical support is also available on call.
- Going to assemble Wending Machine for Girls.

Counselling

- Our **Counseling Department** has counselled to the number of students on various issues by the experts and faculty. Which benefitted students to release their stress? We arranged the program of counselling for the students, which enable them to deals with the personal and interpersonal conflicts and allows them to improve their understanding of themselves and changes their way of thinking, behaviour. This helps to live a better life. For the development of sisterhood and Mutual understanding among the girl students.
- During the Formative years of students, sensitization plays a very important role to create an impact on attitudinal change. **Counselling Home** to release their mental, emotional stress and to interact with them.
- Program on Gender Sensitization in collaboration with Bodwad police station ‘**Men against Violence and Abuse.**’ (20 Aug 2013).
- We did counselling 24x7 with helpline **No. 02582-275268, Principal- 942277489, Vice principal- 9423159015** and by E-mail, anc.chaudhari@gmail.com displayed in a college campus.
- Constitution of **Internal Complaints Committee** to prevent Sexual Harassment of Women at the Workplace (Prevention, Prohibition and Redressal) Act 2013.

Common Room

- Our College is providing the facilities such as **safety & security, Counseling, Special Ladies Common Room** with facilities which shows the gender sensitivity We have provided a separate area with **ladies common room** to share their problems, Feeling and experiences.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 00

7.1.3.2 Total annual power requirement (in KWH)

Response: 13715

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 16.42

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1106

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 6735

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Solid waste management:

- **The solid waste** of the college is produced in the form of Papers, plastics, food from canteen, books, glass, rubber etc. found in college.
- Papers are used on **both sides**.
- Students are motivated to **dump waste plastics** pens into the special dumping box which later on sent for recycling.
- Garbage used to make compost manure by dumping in the pit and then it is used for botanical

garden plants.

- **EBooks** are used.
- Regular activities are monitored digitally and on mail to avoid the use of paper.

Liquid waste management :

- The proper **drainage system** in place for all buildings of the campus. A common sewage treatment plant is planning to build.
- Students are **guided** to dilute the reaction mixture well before they pour it into basin after the practical experiments in laboratories.

E-waste management:

- **Banner** displayed in the campus of the college to manage e-waste and aware of the hazards of e-waste.
- **Poster presentation** arranged to aware and search innovative ideas about waste and to the maintained eco-friendly environment.
- Old versions and Non-working computer are **donated** to the ZP school to learn the basic course of a computer; Printers and other E-waste donate to ITI Bodwad for study.
- **Old batteries replace** by the back scheme with the vender.
- Energy conservation made by maximum **use of natural light**. Students and staff educated toward saving electricity by displaying messages in the classroom and labs for switching off electrical devices when not required.

Air Quality Monitoring:

- VOC/NON-VOC- **the the water-based colour** used to paint the college buildings and no apparent use of VOC based paint.
- Maintained **green campus** through this area is dry and declared as drought area from last 2-3 years.
- We celebrate **every Friday as vehicle free day** to control Air pollution, carbon neutrality and to save fuel.

The project prepared by the students **on waste managements**.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

- **Sources of Water:** Well.
- Softening of water done by chlorine.
- **The number of tanks:** Overhead tank of capacity 9,000 litres. Total consumption 9,000 litres per day. Underground tank 5000 litres
- All tanks are cleaned thrice in a year by the worker.
- Water Leakage: Regular checking is done.
- Rainwater harvesting potential during monsoon: we have overhead water harvesting tank of 5000 litres capacity, the water is used by chemistry lab for various purposes and underground tank with 10000 lit capacities. Percolation of rainwater is done through a drain channel present back side of the science building because most of the rainwater collected and accumulate there. The campus is green so plants will help for percolation of rainwater.
- Faculty always guides students to harvest rainwater.
- To save water drip irrigation is arrested to give water in the garden. Slogans are found on the lab and canteen to save water like, **Save water, Jal Hi Jeevan Hai.**

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

- **Students, staff using**
 - a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads

As a green initiative on every Friday, College has declared Vehicle Free Day. All Staff members and students are motivated to use Public transport or share vehicles for transportation to save Fuel and for carbon neutrality.

- **Plastic-free campus**

The College has maintained a plastic free campus. The college has reduced the use of plastic. We have installed dustbins at the number of sites to collect plastic waste.

- **Paperless office**

We use less and both side paper for office work. Most of the work done by digitally. Ex.- Payment slip and some notices are usually sent on the e-mail from the staff members or on WhatsApp groups. Results, Circulars and Notices are circulated through the college website regularly.

- **Green landscaping with trees and plants**

Our College did a good job in this regards and planted trees not only the campus but also in the adopted village. All the faculty members are registered members of the **Harit Sena** project by the Maharashtra Government on the green initiative. **Swachya Bharat Abhiyan** is conducted by the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 2.5

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.63	0.44	0.52	0.16	0.68

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities

5. Rest Rooms**6. Scribes for examination****7. Special skill development for differently abled students****8. Any other similar facility (Specify)****A. 7 and more of the above****B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**Response:** 8

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	04

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 5

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	01	02	01

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 5

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

- On the occasion of **Independent day and Republic day**, our college looks like a bride.
- College celebrates this occasion whole day our college arrange lots of programs on the latest issues of the country and many more.
- College also celebrates **1st May as Maharashtra Day and Labor Day**.
- In every year college has celebrated **Birth and death anniversaries** of legends by organizing various programs like essay competition on the respective legend.
- Ex. **Gandhi Thought essay** and test conducted by Dept of Psychology,
- Dr A.P.J Abdul Kalam Birth anniversary is celebrated as **“Vachan Prerna Diwas”**
- Dr.C.V.Raman birthday is celebrated by organizing various competitions on Science Day.
- **Dr B.R. Ambedkar Jayanti** celebrated for a week as per Maharashtra Gov. circular. Like the contribution of the legend towards the society, we try to express honour in the particular theme and many more.

Sr.No.	Date	Name of the festival	On the Honor of
1	12th January	National Youth Day	Swami Vivekanand
2	28th February	Science Day	Dr. C.V.Raman
3	8th March	Women's Day	
4	14th April	Knowledge Day	Dr.B.R.Ambedkar
5	1st May	International Labour day	
6	21st June	International Yoga Day	
7	5th September	Teachers Day	Dr.S. Radhakrishnan
8	24th September	N.S.S Day	
9	2nd October	Swachh Bharat Campaign	Mahatama Gandhi
10	15th October	Vachan Prerna Diwas	Dr.A.P.J.Kalam
11	26th November	Constitutional Day	

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Our college has maintained transparency in every aspect. We do every payment through check and vouchers and follows the rules and regulations led down by UGC, State Government and NMU Jalgaon.

The Institute assures the quality of higher education by impressing upon the improvement of the learning processes that enable accountability.

Financial Transparency

The Institute mentions the fee charged to students for different courses through admission prospectus and information is shared on the website. The fee structure is as adopted by the University and State Government.

The departments are encouraged to submit purchase requirements as required for the Labs and after adopting due procedures the Principal and Management clears the files for purchases. The Faculty is financially supported for attending the conferences, workshops and other relevant meets. The poor students are financially supported by generating an allocation of funds from different heads. **Like kamva Shikva Yogena, EBC (Arthic Durbal Ghatak).** And some time teachers personally help them to fill with various exams competition fees.

Administrative Transparency.

Day 1 for fresher students of all faculties is addressed by the Principal. He outlines the details of the working of the Institute and the expectations from the students. The Faculty during their day 1 lecture outline and discusses the scope of syllabus and term activities including the exam structure, schedule and teaching period.

The staff meeting at the end of the term and Day 1 is scheduled to make them aware of recent changes, GR's and circulars from University and Government. There is an interaction between Principal, Management and the department staff for better outputs. In this electronic age use of Whatsapp and website, emails and SMS is extensively made which not only allows concerned persons to comment upon it but also allows a dialogue among them. The Faculty and students and parents do benefit from this responsive and student cum staff-friendly administration.

Good Administration Practices (GAP) are set up that deals with the Recognizing the Right to Information, Complete transparency, simple procedures, giving cogently reasoned decisions, also providing information about the possibility of a review, and proactive action. Advancements in technology have led to extensive use of computers for administration like General Administration, Pay Roll and Financial Accounting, Administration of Student Data and partly Library System. Efforts are being made to make the administration paperless.

Auxiliary transparency

Aligning with 'Digital India' vision, we are going digital but in a slow but steady manner. We are encouraging Faculty to use ICT for teaching where many have adopted the same. We use participatory Teaching-Learning Methods for the better understanding of the subject to the students. Similarly, we are upgrading our admission process so that students do not waste time in queues to pay fees. Using the signature method of daily attendance system. While we are trying to make the most of the technology for students slow warming up to the use of the technology available at hand due to their background and their first generation learning status. The dead stock and receipt register are maintained

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practices:

1. Re-evaluation of Answer paper by students under observation of a subject teacher
2. Friday is Vehicle free day for Control Pollution and to save Fuel.
3. Consumer store facility centre.
4. Fund for poor students.
5. Parent-student Guardian.

1. Title of the Best Practice No. 1:

Re-evaluation of Answer paper by students under observation of subject teacher.

2. Objectives of the Practice

- To understand the mistakes done by students during solving the Questions papers.
- To get full marks in exams.
- To become the university rank holder.
- For better understanding the topic.
- To maintain healthy atmosphere bet student and teacher.

3. The Context

This activity is started by this college only. A teacher should agree for such re-evaluation of their checked answer papers. There may have conflicts with some answer contents because some students may be more updated than the teacher through the internet. In such cases, teachers, as well as students knowledge, gets evaluated properly and the justification can determine.

4. The Practice

The activity is very unique because in semester pattern exams come very fast than annual. So the load is on the teachers to conduct exams fast but our teachers are very sincere they not only conduct the exams properly but also satisfy the students thrust about the answers paper written by them through cross-checking or re-evaluating themselves. In the present practice, the college conducts internal college assessment exam by a proper channel through making junior supervision allotment and by making proper blocks. After following strict supervision the answer paper is given to the subject teacher and it evaluated by the subject teacher. Then the evaluated answer sheets show to the respective students in the classrooms for re-evaluation by themselves. Here the student asks queries if any about the contents and the marks thereby satisfaction of students about the checked answers can be done at once. As a result of this, they got ideas on how and what much paper should write on a particular topic for specific marks

- After starting this activity students are more focused about writing in answers in a better way, to the points, attractive, and more specific with correct spelling.
- The students who are poor learners they can be identified more specifically by different weaknesses as like written in their answers papers.
- Teachers can give more attention to them.
- As per our national agenda skill India, this is our one step to make the student more skill full in education.
- As a result of this practice in almost every year, our students have held first position and gold medal in university.
- In 2016- 2017 our Hindi department has acquired 3 university rank holder I, II, and III at a time.

5. Evidence of Success

Year	Name	Class	University Rank
2014-15	Miss Rupali Galvade	B.A, Economics	III Rank
2015-16	Miss Versha Patil	B.A, Economics	II Rank
2016-17	1-Miss Pooja Patil	2- Miss B.A, Hindi	I Rank
	Sangita Dapse	3-Miss Maya Salunke	4- Miss Rupali B.A, Hindi
	4- Miss Rupali Matade	B.A, Hindi	II Rank
		B.A, Hindi	III Rank
		B.Com	IV Rank
2017-18	1-Miss Pornima Mali	B.Com	I Rank
	2-Miss Rohini C.Patil	B.A. Economics	IV Rank
2018-19	Miss Nidhi Agrawal	BSc. Comp.	III Rank

The above results indicate that our practice is one of the best practice of ever seen because by facing fewer problems and resources we got top class results as a gold medal winner in the university. Almost every year we occupy I, II and III Rank in the university.

6. Problems Encountered and Resources Required-

To run this activity we do not encounter many problems in some cases students not satisfied with the evaluation of the answer written by them and may cause conflicts between the students and teacher.

Resource required for this activity is only teachers and students which is a part of college no need to create resources from outside.

For the above practice required extra time during the curriculum. But it can be managed by the teacher itself.

Best Practices: No.2

1. Title of the Practice:

Friday is Vehicle free day for Control Pollution and to save Fuel.

2. Objectives of the Practice

- To take a step toward the green initiative.
- To reduce pollution.
- To stop global warming.
- Conservation non renewable energy resource.
- To make the college campus and environment more oxygenated.
- A small Step towards but big message toward carbon neutrality.
- To maintain a healthy atmosphere for students and teachers.

From the present activity, pollution can control in some extends.

3. The Context

It was not easy to do agree the students and teachers start such initiative. Because some students and staff come from the place where only a few buses or single bus is available for transportation and it is the only way to come to college by personal vehicle. In such a condition, it's hard to convince them to use public transportation. Initially, some people have show objection they do not obey the rule.

4. The Practice

On every Friday the college has declared the vehicle free day. On the day no one is allowed to come with their personal vehicle on the campus along with the principal. The security guard does not allow anyone to park the vehicle in the campus parking and motivated to the students and teachers to use public transportation. The main gate of the college is locked and only the passage gate is opened for entry of the students and teachers. On the same day, the principal of the college is also come by public transportation. The motivation of the practice has come through a message in which the president of America Barak Obama is using public transportation to come in the office to save fuel and environment.

5. Evidence of Success

Now every Friday the activity is strictly followed. Carbon neutrality is achieved because approximately 100-litre fuel is saving on every Friday. By the verification of total vehicle in the college campus is 54. Out of that 6 are four wheelers and the remaining 48 are two-wheelers and 2 bicycles. And by calculating the average requirement of the fuel for 54 vehicles is near about 100 litres per day. Means we are saving 100 lit Fuel in every Friday.

If we think about a year we save = 100 lit fuel x40 Friday = 400-litre fuel. As per concerned with the carbon neutrality with can calculate it with the following Formula.

Diesel= 2.68/lit, CO₂

Petrol= 2.31/lit, CO₂

100x 2.49/lit CO₂ = **249.00 Kg CO₂**

Means 249.00 Kg CO₂ is release in the atmosphere per day by the vehicles required to come in the college which is restricted by the activity.

In a year we prevent to release 249.00 X 400= 99600.00 Kg CO₂

CO₂ in the atmosphere.

6. Problems Encountered and Resources required:

There was no serious problem was found to run this activity but it was somewhat hard to convince students and teachers for the use of public transport on every Friday. Because it does not have any significant benefit to the institution or any other people. The benefit is related to the environment and for the sack of it, no one is ready to do anything to save the environment. We all want fruits but no one wants to plant the trees. We all want water but no one wants to save it.

There was no big problem encountered to do this best practice.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The Arts, Commerce and science college Bodwad was established in very small village Bodwad in 1987 and with only a few students. The college has provided the opportunity to study and make the career of students for the surrounding villagers specifically from poor and backward class and girls who have not permitted to go outside or far from their homes town for study purpose. From that starting we have dream with our vision as **“Commitment of excellence through quality education for empowerment and all around development of students that enables them to face the challenge that surrounds them in life as responsible citizen of India”** and mission still today we are working hard for our commitment and

now we have UG, PG and PhD. Research guide for PhD means the whole carrier can make a student if they want. We achieved it with our students stands Rank Holders in the KBC North Maharashtra University Jalgaon in every year.

Table: Rank holder students

Year	Name	Class	University Rank
2014-15	Miss Rupali Galvade	B.A, Economics	III Rank
2015-16	Miss Versha Patil	B.A, Economics	II Rank
2016-17	1-Miss Pooja Patil	B.A, Hindi	I Rank
	2- Miss Sangita Dapse	B.A, Hindi	II Rank
	3-Miss Maya salunke	B.A, Hindi	III Rank
	4- Miss Rupali Matade	B.Com	IV Rank
2017-18	Miss Pornima Mali	B.Com	I Rank
	Miss Rohini C.Patil	B.A. Economics	IV Rank
2018-19	Miss Nidhi Agrawal	BSc. Comp.	III Rank

We are imparting the knowledge to the students within the adverse situation and fewer opportunities because the area is dry and not so developed economically we have the students from a rural background and the only source of income of the family is farming. This part is none irrigated so only a Kharif season is a source of income. So the students only depend on teachers for all stakes in related to the study and the teachers justify that's a need. The students from the entire faculty have the potential to do best because the teachers and the institute provide all the facilities and excellence to them as per commitment. For this purpose, college send academic staff for refresher and orientation courses and other types of short term courses for the enrichment of the teacher's knowledge and for the overall development of students from their knowledge. The faculty is always ready to give the latest and updated knowledge through their effort. They use ICT for teachings in college interactive board facility is also provided for the students for their better understandings of topics. Internet facility is also provided to students as the need for globalization.

By standings in the university rank students definitely stands themselves into the society by acquiring jobs positions in the various sectors of the country. We provide not only education but also ethics and morals to them which will be incorporated in their behaviour and habits make them responsible citizen of India. We run the NSS and NCC program it definitely makes them a good human being by physically and mentally.

Recently we have launched a certificate course on yoga will make students healthy and they will make others.

Our Administration and atmosphere of college are very pleasant because we believe in harmony. Still today we need not to prepare grievances in the college. A not a single case has been found to claim for such.

Silent features behind the achievement:

- Highly qualified experienced faculty uses ICT and makes teaching, participatory, interactive

collaborative and experimental.

- Free access to facility though 'Internet' has helped to form Whats-app groups to introduce topic and disseminate information.
- 118 research paper has been published by the faculty members
- Completed 06 research projects.
- 18 PhD students have got their degree under the supervision of research guides along with research papers.
- The faculty has come up with 28 text and reference books.
- All these practices of teachers-learning lead towards academic leadership.
- The college is keen on strengthening the research and extension activities for its qualitative progress and development through Research Committee and multidisciplinary research centre. Strategic planning that includes e-governance finance and accounts, scanning of records under ERP have helped the college work more efficiently in the result of the backup of leadership and governance.
- We have won the trust of all stakeholders is reflected in the 75% girl students in college. Our campus is gender satisfied, disciplined representing social cohesion.

We prepare our students like a huge tree with strong roots and give water to them in the form of knowledge whenever they required.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

About Trust

The Bodwad Sarvajanic Co-operative Education Society Limited Bodwad is one of the eminent educational trusts working in rural area since August 1, 1945. The trust is on the threshold of completing Silver Jubilee year of its establishment. Now it has become a Banyan Tree of educational complex as under:

Arts, Commerce and Science College Bodwad

N. H. Ranka High School and Junior College Bodwad

T. R. Bardiya Marathi School Bodwad

Pragati Balvadi Bodwad

Rose Petal's English Medium School Bodwad

Above each and every institute has its independent infrastructure and building. Near about 5000+ students are taking education at these institutes from KG to PG. The trust also owns additional 8 acres of land at Bodwad – Manur road. All the institutes run by the trust are well-equipped, furnished fulfilling all the infrastructural needs having 24 hours water supply, sufficient light arrangements and fully qualified and experienced teaching and non-teaching staff. The managing body of the trust is very keen to fulfill the vacant posts as per the government norms.

The trust is financially competent to start new courses and programmes according to the need of time and the community. The office bearers and the directors of the managing body as well as the members of the trust are dedicated to attain educational goals, having experience of running the trust for long years devoting their quality time for the fulfillment of educational needs of the local community.

Honorable Chairman, Vice-Chairman, Secretary as well as members of the managing body are always having informal chats with the parents, students, non-teaching employees, teachers and office bearers and heads of the different institutes run by the trust. The purpose is to acquire the first-hand knowledge and information and to take feedback regarding the strengths and weaknesses of the institutes.

Concluding Remarks :

The College is a world leader in the integration of advanced knowledge to improve the lives of individuals in complex and changing global society: (a) teaching and learning (b) research and scholarship (c) leadership and governance. However, the College is committed to enhance the faculty, staff, and students to the centrality of diversity, social justice, and democratic citizenship, collaboration, professional relationships with schools, organizations, and other institutions, focused on the improvement of education in schools, communities, and workplace settings.

Effective and efficient Management of the College:

- academic excellence and integrity
- outstanding teaching, learning and research
- scholarly research and professional leadership
- individual and collective excellence
- education of individuals across the life span
- diversity, equity, and social justice

We are proud to mention that the institute is completely free from the devastating and destructive student's activities like ragging, exploitation of the girl students, addiction to brown sugar, charus, ganza, gurd, smoking, tobacco chewing and alcoholism etc.

The College Parivar is successful to maintain Communal amity and brotherhood among the different sectors of the student's community.

Overall the academic map of the institution is growing fast.

The institute has achieved much, yet it desires to go one step further in each and every academic year. We would like to quote Robert Frost's lines:

“The woods are lovely, dark and deep.

But I have promises to keep,

And miles to go before I sleep,

And miles to go before I sleep.”

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>08</td> <td>08</td> <td>07</td> <td>06</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>00</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : No supporting documents provided by HEI</p>	2017-18	2016-17	2015-16	2014-15	2013-14	10	08	08	07	06	2017-18	2016-17	2015-16	2014-15	2013-14	0	0	00	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
10	08	08	07	06																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	0	00	0	0																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years</p> <p>Answer before DVV Verification : 06</p> <p>Answer after DVV Verification: 06</p>																				
2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>610</td> <td>589</td> <td>568</td> <td>523</td> <td>426</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>407</td> <td>391</td> <td>376</td> <td>355</td> <td>290</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	610	589	568	523	426	2017-18	2016-17	2015-16	2014-15	2013-14	407	391	376	355	290
2017-18	2016-17	2015-16	2014-15	2013-14																	
610	589	568	523	426																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
407	391	376	355	290																	
2.2.3	<p>Percentage of differently abled students (Divyangjan) on rolls</p> <p>2.2.3.1. Number of differently abled students on rolls</p>																				

Answer before DVV Verification : 05

Answer after DVV Verification: 03

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	01	01	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	01

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	570000	70000	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	5.70	0.70	0	0

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
32	31	29	18	13

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
31	19	26	12	8

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
06	06	10	05	07

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
03	03	07	04	04

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	01	01

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : No supporting documents provided by HEI

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

1150000	1200000	750000	650000	400000
---------	---------	--------	--------	--------

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
11.50	12	7.50	6.50	4

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
127923	140368	151548	123652	76911

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1.27	1.40	1.51	1.23	0.76

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 75

Answer after DVV Verification: 54

Remark : As per number of teachers and students using library per day provided by HEI.

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
661209	643658	544387	430678	487552

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
6.61	6.43	5.44	4.31	4.88

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government

during the last five years

5.1.1.1. Number of students benefited by scholarships and freships provided by the Government year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
993	750	668	662	571

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
993	750	668	662	577

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
450	210	410	250	197

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
450	210	410	250	433

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	02	01

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	00	02	01

5.2.2 Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 60

Answer after DVV Verification: 108

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	01	01	02

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
06	04	01	07	02

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
06	04	01	06	02

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0.28	0.21	1.08	1.95	1.10

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.656	1.88	1.02	0.162	0.231

Remark : As per Grants received from non-government bodies, individuals, philanthropists provided by HEI.

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
07	04	07	05	07

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
04	01	04	02	04

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
62894	44318	52177	16307	67624

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.63	0.44	0.52	0.16	0.68

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	01	01	07

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	04

7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>04</td> <td>01</td> <td>02</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>00</td> <td>01</td> <td>02</td> <td>01</td> </tr> </tbody> </table> <p>Remark : DVV has not considered awareness sexual harassment of women for 2016-17.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	01	04	01	02	01	2017-18	2016-17	2015-16	2014-15	2013-14	01	00	01	02	01
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	04	01	02	01																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	00	01	02	01																	

7.1.17	<p>Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</p> <p>7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>01</td> <td>01</td> <td>01</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	02	01	01	01	02	2017-18	2016-17	2015-16	2014-15	2013-14	01	01	01	01	01
2017-18	2016-17	2015-16	2014-15	2013-14																	
02	01	01	01	02																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	01	01	01	01																	

2.Extended Profile Deviations

ID	Extended Questions
1.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p>

2017-18	2016-17	2015-16	2014-15	2013-14
610	589	568	523	426

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
476	459	443	408	333

2.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
24	24	23	24	24

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
24	24	23	23	23

3.2 Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3340417	3135635	2810189	3682709	2046490

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
16.65	27.60	26.43	15.30	16.61