



The Bodwad Sarvajanik Co-op Education Society Ltd, Bodwad

Arts, Commerce & Science College, Bodwad, Dist.-Jalgaon

NAAC Reaccredited 'B' Grade

ISO- 9001:2008 (QMS)

Tal - Bodwad, Dist. - Jalgaon, Pin.: 425301, Maharashtra, India

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ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2017 - 2018

*INTERNAL QUALITY ASSURANCE CELL
(I.Q.A.C.)*

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	Arts, Commerce & Science College
1.2 Address Line 1	Jamner Road
City/Town	Bodwad
State	Maharashtra
Pin Code	425310
Institution e-mail address	bsces_accb@rediffmail.com
Contact Nos.	02582-275268, 276331
Name of the Head of the Institution:	Professor Arvind Chaudhari
Tel. No. with STD Code:	02582-275268, 276331
Mobile:	9422774839
Name of the IQAC Co-ordinator:	Dr. Anil Ramdas Bari
Mobile:	9421523832
IQAC e-mail address:	iqacbodwad@rediffmail.com
1.3 NAAC Track ID <i>(For ex. MHCOGN 18879)</i>	MHCOGN11105
1.4 NAAC Executive Committee No. & Date: <i>(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)</i>	EC/PCRAR/65/20 DATED 25- 10-2013

1.5 Website address:www.acsbodwadcollege.org

Web-link of the AQAR:

<http://www.acsbodwadcollege.org/AQAR/2017-18.doc>For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	56.00	2004	5 Year
2	2 nd Cycle	B	2.15	2013	5 Year

1.7 Date of Establishment of IQAC: DD/MM/YYYY

21/01/2010

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution: Co-education Men Women

 Urban Rural Tribal

Financial Status: Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

North Maharashtra University, Jalgaon

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- IQAC create awareness regarding appraisal performance among faculties and calculate their API regularly.
- To encourage the faculty to undertake research activities.
- Create research awareness among graduate and post graduate students.
- To encourage the faculty as well as students to take part in extension activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none">• To suggest start Physics, Botany and Zoology subject at special level• To organize National Workshop/ Workshop for Students/ National Conferences• To Start Students consumer store• To start Changdeo-Muktabai Adhyasan Kendra	<ul style="list-style-type: none">• Management accept the suggestion and to submit the proposals.• National Conference on Hindi• Student consumer store was successfully started.• Changdeo-Muktabai Adhyasan Kendra was successfully started.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Annual Quality Assurance Report (AQAR) 2017-18 discussed in Management meeting and approved for submission to NAAC office, Bengaluru.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	04	02	-	-
PG	01	-	-	-
UG	07	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	12	02	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Our College is affiliated to the North Maharashtra University, follows the university curriculum and offers programs in Arts, Science and Commerce. Details are in college prospectus which is available on website regarding faculty wise core options, elective options. (www.acscollegebodwad.org)

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	-
Annual	-
Other	06

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus is revised by the university norms and guideline.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

University recognized post graduate centre in chemistry introduced for the students

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
24	11	12	01	00

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	2	0	-	-	-	-	-	0	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

15

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	04	28
Presented papers	09	12	06
Resource Persons	-	03	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The institution has been using Interactive Boards, LCD Projectors, Models, and Charts for teaching. Also take Guest Lecture, seminar, group discussion.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination reforms are done by the university.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

09		
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2.10 Average percentage of attendance of students

70%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Pass	Fail	Pass %
F.Y.B.A.	199	181	18	90.95
S.Y.B.A.	154	143	11	92.85
T.Y.B.A.	134	89	45	66.41
F.Y.B.Com.	150	131	19	87.33
S.Y.B.Com.	133	118	15	88.72
T.Y.B.Com.	114	60	54	52.63
F.Y.B.Sc.	132	90	42	68.18
S.Y.B.Sc.	95	74	21	77.89
T.Y.B.Sc.	46	25	21	54.35
M.Sc.	15	0	15	00.00
M.Phil	-	-	-	-
Ph.D	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes

Encouraging the use of modern teaching aids, seminars, group discussion, class test, Staff evaluation reports, Students feedback report, C.R., Staff appraisal and various Android Apps.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	04
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	01
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	-	-	-
Technical Staff	08	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC always encourage and motivate research activities in the college.
- A special research committee has been established to facilitate and coordinate such initiatives.
- Research Consultancy Cell has been established for UG, PG, Ph.D students as well as faculty of the college.
- Initiatives were taken to start multidisciplinary research center.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01			
Outlay in Rs. Lakhs	5.0			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01		
Outlay in Rs. Lakhs	0.7	0.7		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	22	02	-
Non-Peer Review Journals	-	11	-
e-Journals	-	-	-
Conference proceedings	02	01	-

3.5 Details on Impact factor of publications:

Range Average -index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges: Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	01	00	00	00
Sponsoring agencies	-	Sahitya Academy, Mumbai	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized:

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Swachh Bharat Abhiyan.
- Awareness about filling voting form to strengthen democracy.
- Arranged really to create voting awareness.
- Two day workshop is arranged on democratic election and best admiration in the proper functioning of the democracy.
- Inauguration of Student Consumer Store
- Organ Donation awareness programme was arranged.
- Superstition awareness programme arranged.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20234 Sq.m.	-	-	20234 Sq.m.
Class rooms	12	#	Trust	12
Laboratories	07	-	-	07
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- Administrative Office is automated with CMS software
- Central Library is automated with LIBMAN software

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7698	1023923/-	733	105250/-	8431	1128698/-
Reference Books	4033	720678/-	21	8488/-	4054	729166/-
e-Books						
Journals	07	20400/-	18	16320/-	25	36720/-
e-Journals						
Digital Database						
CD & Video	82	20045/-			82	20045/-
Others (specify)	4641	595169/-	39	5450/-	4720	600619/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	45	02	04 connections	01	01	01	09	
Added	00	00	-					
Total	45	02	04 connections	01	01	01	09	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.50
ii) Campus Infrastructure and facilities	0.80
iii) Equipments	1.50
iv) Others	1.00
Total :	2.80

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Prospectus consists of detailed information about the student support services.
- The feedback from students on various support services available in campus is collected by IQAC.
- Students are informed about various support services such as admission process, examination, MKCI facility and other facility support.

5.2 Efforts made by the institution for tracking the progression

Staff members, HOD and Convenor of various committees meet to discuss matters related to teaching, results, attendance in class and various extracurricular and co-curricular activities of students time to time.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1175	45	31	

(b) No. of students outside the state

-

(c) No. of international students

-

No	%
226	53.05

Men

No	%
625	46.94

Women

Last Year								This Year							
General	SC	ST	OBC	VJ NT	SBC	Physically Challenged	Total	General	SC	ST	OBC	VJ NT	SBC	Physically Challenged	Total
268	179	14	532	165	18	-	1178	291	205	19	564	157	15	-	1251

Demand ratio: Admissions of under graduate programme are given as per university rules and regulations and for post graduate admissions are given by centralised system by university.

Dropout %: 1.83

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- 1) On 10th Feb. 2018 Prof. Kiran Patil, Principal and Founder Precedent of Challenge classes, Jalgaon had given counseling cum coaching lectures to UG students on M.P.Sc., U.P.S.C and other competitive exams.
- 2) A lecture on General Knowledge for second year BA, BCom and B.Sc students were conducted by faculty members.

No. of students beneficiaries

350

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

- 1) On 11th Sept. 2017 Principal Sachin Chauvan, Principal and founder Chairman of TUV Rheiland NIFE Academy Jalgaon, had given Counselling lecture to students on Career Guidance Diploma and Courses in Fire Safety
- 2) On 16th Sept. 2017 Professor Kiran Patil, Principal and founder President of Challenge classes Jalgaon had given Counselling lecture to students on “Job Opportunities through Competative Examinations.
- 3) On 20th Sept. 2017 Mrs. Shashikant Dhamane, CA Chalisgaon, had given Counselling lecture to the students of B.Com. faculty on New Changes and Nature of C.A. Examination.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- 1) On 23rd Aug. 2017 a lecture of Dr. Vrushali Chaudhari, Gurudev Hospital Bodwad, was conducted by Yuvati Sabha on Physical and Mental health of women for college girls students.
- 2) On 14th Sept. 2017 one day workshop was conducted by Yuvati Sabha for the Personality development of girl’s students of the college. Smt. Sarika Dafare expressed her views on the role of Positive thinking in the development of women’s personality. Dr. Prajkta Mahale, Bhusawal, had given a lecture on Women’s Health and Food. Adv. Jaya Zore, Bhusawal, had given a lecture on Women’s Lawful Rights.
- 3) During 29th January to 5th Feb. 2018 the Yuvati Sabha had conducted “Swayamsidha Shibir” for girls students. During the camp Mrs. Sanjay Bhate had given training of Judo Karate to girls students for their personal security. Fifty five girls student had been trained in Judo Karate during the eight days of the camp.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	692	56,770/-
Financial support from other sources	18	43,500/-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

- Reading facility centre made available for regular student and alumni
- Renovation of ladies room for girls with more facilities.
- Coaching, counselling and on campus placement cell should be made available.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To be a dedicated educational institution that prepares learners from rural backgrounds for productive careers by providing them with a student-centered practically beneficial quality learning experience.

Mission:

Commitment to generate excellence through quality education for empowerment and all round development of the students that enable them to face the challenges that surround them in life as the responsible citizens of India.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is decided by the university. However the college encourage the faculty member to participate in the syllabus framing workshop organized by the university.

6.3.2 Teaching and Learning

- The college has provided modern teaching aids such. Interactive boards, LCD projectors, Laptop, Computer with conventional teaching aid such as charts, models etc.
- The college has provided internet facility in library and laboratories for staff and students

6.3.3 Examination and Evaluation

- The examination pattern, scheduled and evaluation method is decided by the university it includes: Students' seminars, regular internal tests, Class tests, group discussion activities.
- Transparency about evaluated answer sheet and opportunity of verification to the students.

6.3.4 Research and Development

- The college encourage the teachers to undertake research activities such as FIP, MRP'S conferences, seminars, etc. through research committee.
- National conferences organized for enhancement of research culture in Arts, Science and Commerce streams.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Books are purchased every year.
- The college has website, where different activities of the college are regularly published.
- The college does optimum utilization of the infrastructure. As per the requirement college has built 4 new lecture halls in this year.
- Laboratory instruments are purchased as per the requirement.

6.3.6 Human Resource Management

The college has distributed administration right from top Management, Principal, Vice-Principal, Faculty Coordinator, Head of the department and Office Superintendent to carry out various requirements of human resource management in the institute.

6.3.7 Faculty and Staff recruitment

The college recruits permanent faculty and staff as per Government, State government, UGC and North Maharashtra University, Jalgaon norms. Apart from that recruitment are done on contract or clock hour basis whenever required.

6.3.8 Industry Interaction / Collaboration

Industrial study tours are organized for industry interaction.

6.3.9 Admission of Students

- Admission committee is formed to help students.
- University rules are strictly followed.

6.4 Welfare schemes for

Teaching	-
Non teaching	-
Students	Poor boys fund

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO	Yes	University
Administrative	Yes	ISO	Yes	University

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Ours is an affiliated college so we follow university norms regarding examinations. University revises its policy regarding examination pattern.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University distributes various programmes to different colleges. On behalf of university college conducts these programmes on their own.

6.11 Activities and support from the Alumni Association

A formal Alumni association is created and it actively involved in development of students.

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

The college organizes need based training programmes for support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has made soak pits outside the laboratories to soak chemical waste.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **ICT classroom teaching** increase the grasping power and more knowledge in short time for students and also to improve their logical thinking by using PPT
- National workshops conducted for farmers to aware technological transformation for rural issues and challenges. Also participated farmers were visited to Jain Ireigation and Jain Hills to enhance their agricultural knowledge.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Organized the National conference on “ Samakalin Hindi Gazal ” by department of Hindi on 20th August 2017.
- Organized workshop on Personality development.
- Organized workshop on self defence for girls.
- College regularly organizes study tours to justify the curricula with practical and applied approach.
- Teachers were encouraged to participate in seminars, conferences and to publish their research work. One VCRMS project is ongoing and One major project is completed.
- Prof. Arvind Chaudhari, Dr. M.S. Kharate, Dr. S. R. Warade and Dr. A. N. Chandras were partscipated and presented research paper at Multidisciplinary International Conference on Dr. Babasaheb Ambedkar: Today & Tomorrow Mauritius.
- Dr. M. D. Warade, has awarded Ph.D degree in Liberaary Science.
- Short film is produced by Dr. Anil R.Bari (Houslon Ki Uddan) and submitted to Department of Person With Disable, Ministry of Social Sustice and Empowerment of India.
- NET/SET guidance workshop was organized by Department of Chemistry for M.Sc. students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Transparency about evaluated answer sheets and opportunity of verification to the students regarding their answer sheets.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- College has taken an initiative to develop the pollution and plastic free campus.
- College conducts plantation, cleaning and water conservation programs through NSS.
- All the staff members have been register in Harit Sena under the scheme launched by Govt. of Maharashtra to increase vegetation of the college.
- Introduces Dustbin in the college campus to collect the garbage.
- Slogans related to environmental protection and Swachh Bharat Abhiyan are displayed in college campus to create awareness about environment among the students.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- Rank Holder
Commerce Faculty
 - 1) Ku. Pournima Kishore Mali stood 2nd in university**Subject: Economics**
 - 2) Ku. Rohini Chudaman Patil stood 4th in university**Member of Board of Studies**
 - 1) Professor Arvind Chaudhari
 - 2) Dr. M. S. Karate
 - 3) Dr. K.B. Tiwari
 - 4) Dr. P. S. Mahale
- Revenue generation through consultancy (consumer store and vehicle parking).
- Committed staff
- Well equipped and furnished labourites.
- Reading facility for regular student and alumina
- Muktabai-Changdeo Adhysan Kendra

Weakness:

- Majority of students coming from economically poor and rural area and are first generation literates.

Opportunities

- To introduce Self-funding courses.
- To introduce interdisciplinary research center

Threats

- Vacant posts due to government policies
- Placement of students in suitable employment matching their qualifications.

8. Plans of institution for next year

- To organize Commerce Adhiveshan
- To organize national/ state/university level conferences/ seminar /workshops
- To start multidisciplinary research center
- To construct multipurpose hall
- To start self funding courses in English speaking course, GST, PDC.
- To construct well furnished ladies room and washroom for staff and girls.

Name: Dr. Anil Ramdas Bari

Name: Shri. Mithulalaji Onkarlalji Agrawal



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

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The Bodwad Sar. Co-Op Education Society Ltd. Bodwad Sanchalit
Arts, Commerce and Science College, Bodwad Dist- Jalgaon Pin- 425310
Academic Calendar - 2017-18

Month	Week	Activates
June	3 rd Week	<ul style="list-style-type: none"> ❖ Term meeting ❖ Admission process for UG ❖ A/C and Finance Committee Meeting ❖ Preparation of time tables of all departments ❖ Counselling for students faculty-wise
	4 th Week	
July	1 st Week	<ul style="list-style-type: none"> ❖ Organizing departmental meetings ❖ Welcome functions for students ❖ Admission for PG Classes ❖ Selection of NSS/NCC students ❖ Dead Stock Verification Committee Meeting
	2 nd Week	
	3 rd Week	
	4 th Week	
Aug	1 st Week	<ul style="list-style-type: none"> ❖ Students Council Elections ❖ H.O.D. (All Department) Meeting ❖ Independence Day celebration on 15th Aug. /Conference ❖ Sport Committee meeting
	2 nd Week	
	3 rd Week	
	4 th Week	
September	1 st Week	<ul style="list-style-type: none"> ❖ Teachers Day Function on Sept. 5 ❖ Hindi week celebration in 2nd week ❖ Seminars and guest lecturers to be held by various departments ❖ Internal exams to be conducted by all departments.
	2 nd Week	
	3 rd Week	
	4 th Week	
October	1 st Week	<ul style="list-style-type: none"> ❖ Gandhi Jayanti Celebration of October 2 ❖ Internal Exam ❖ 1st Term examination to be held by University in last week ❖ Term end meeting
	2 nd Week	
	3 rd Week	
	4 th Week	
November	1 st Week	<ul style="list-style-type: none"> ❖ Diwali Vacations (1st to 25th Nov) ❖ Departmental Meetings for Commencement of Second Term ❖ Preparation of Time Table
	4 th Week	
December	1 st Week	<ul style="list-style-type: none"> ❖ Study Tour, Industrial Visits and excursions of various departments
	2 nd Week	

	3 rd Week 4 th Week	<ul style="list-style-type: none"> ❖ Workshop/ Seminar ❖ Conference ❖ NCC / NSS Winter Camp
January	1 st Week 2 nd Week 3 rd Week 4 th Week	<ul style="list-style-type: none"> ❖ Organization of one day workshop by Commerce dept. in 1st week. ❖ Study Tour, Industrial Visits and excursions of various departments ❖ Selection of Youth festival team ❖ Participation in university level Youth festival
February	1 st Week 2 nd Week 3 rd Week 4 th Week	<ul style="list-style-type: none"> ❖ Prize Distribution Function ❖ Canteen Day/ Saree Day/ Traditional Day celebrations ❖ Internal exams in the 3rd week by all departments
March	1 st Week 2 nd Week 3 rd Week 4 th Week	<ul style="list-style-type: none"> ❖ Practical examination begin ❖ Farewell Party to Final Year students ❖ University Examination (Theory and Practical's) ❖ Dead stock verification
April	1 st Week 2 nd Week 3 rd Week 4 th Week	<ul style="list-style-type: none"> ❖ University Examinations (Theory and Practical's) ❖ Planning Committee meeting for next academic year ❖ Meeting on College Magazine Aalok ❖ Year end meeting
May	1 st Week 2 nd Week 3 rd Week 4 th Week	<ul style="list-style-type: none"> ❖ Admission committee meeting ❖ Printing of Brochures and Prospectus

Feed back analysis

The demands of the students were during the year

- Provision for Reading facility centre for regular student and alumni.
- Renovation of ladies room for girls with more facilities.
- Coaching, counselling and on campus placement cell should be made available.
- Provision for Self-funding carrier orientation courses.

Best Practices

1) Title of the Practice

Transparency about evaluated answer sheets and opportunity of verification to the students regarding their answer sheets.

2) Objectives of the Practice

- To create transparency among teachers and students in the evaluation process.
- To built and increase confidence of students.
- To share responsibilities of the teacher among society.

3) The Context

The teaching staff of the college is highly cognizant of quality enhancement and quality maintenance with the progress of students in keeping with institutions. The college generates knowledge for dissemination and so its main focus is on quality education. Through this activity students can compile their knowledge with other students. The challenging issue is to analyse and address the need of the students after evaluation of the answer papers. The teacher evaluator makes the satisfaction of the students regarding their answer sheets and enhances the interests of the students in examination.

4) The Practice

It is the opportunity for the students to enhance their interest by evaluating answer by themselves and to know or check their understanding of the particular topic and thereby they can improve their justification of their own. All the faculty members actively involves in improving their fair academic culture among the students and teachers in the campus.

5) Evidence of success

The university rank holder students are the main indicators of excellence in academic practices at the college

6) Problem Encountered & Resource required

Some students do not agree to accept the actual given marks. At the time of evaluation of the paper, the teachers sometimes link different logic and facts with the related topic. But at the same time students check themselves and teachers explain and thereby satisfaction of students can be possible easily.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
