ANNUAL QUALITY ASSURANCE REPORT

2016-2017

INTERNAL QUALITY ASSURANCE CELL (I.Q.A.C.)

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	Arts, Commerce & Science College
1.2 Address Line 1	Jamner Road
City/Town	Bodwad
State	Maharashtra
Pin Code	425310
Institution e-mail address	bsces_accb@rediffmail.com
Contact Nos.	02582-275268, 276331
Name of the Head of the Institution:	Professor Arvind Chaudhari
Tel. No. with STD Code:	02582-275268, 276331
Mobile:	9422774839
Name of the IQAC Co-ordinator:	Dr. Anil Ramdas Bari
Mobile:	9421523832
IQAC e-mail address:	iqacbodwad@rediffmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   MHCOGN11105

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/PCRAR/65/20 DATED 25-10-2013

1.5 Website address:

www.acsbodwadcollege.org

Web-link of the AQAR:

http://www.acsbodwadcollege.org/AQAR/2016-17.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C	56.00	2004	5 Year
2	2nd Cycle	B	2.15	2013	5 Year

1.7 Date of Establishment of IQAC: DD/MM/YYYY

21/01/2010

1.8 AQAR for the year *(for example 2010-11)*

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

  i.   AQAR _____ (DD/MM/YYYY)
 ii.   AQAR_____(DD/MM/YYYY)
iii.   AQAR_____ (DD/MM/YYYY)
 iv.   AQAR_____ (DD/MM/YYYY)

1.10 Institutional Status

University   State √   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes √   No ☐

Constituent College   Yes ☐   No √

Autonomous college of UGC   Yes ☐   No √

Regulatory Agency approved Institution   Yes ☐   No √
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: Co-education √   Men ☐   Women ☐

                        Urban ☐   Rural √   Tribal ☐

Financial Status: Grant-in-aid ☐   UGC 2(f) √   UGC 12B √

                        Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify) [.]

1.12 Name of the Affiliating University *(for the Colleges)*   North Maharashtra University, Jalgaon

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [ ]

University with Potential for Excellence [ ]   UGC-CPE [ ]

DST Star Scheme [ ]   UGC-CE [ ]

UGC-Special Assistance Programme [ ]   DST-FIST [ ]

UGC-Innovative PG programmes [ ]   Any other (*Specify*) [ ]

UGC-COP Programmes [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers

04

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

2.4 No. of Management representatives

03

2.5 No. of Alumni

2. 6 No. of any other stakeholder and community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

11

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders: No. [   ]   Faculty [   ]

Non-Teaching Staff Students [   ]   Alumni [   ]   Others [   ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [   ]   No [√]

If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [   ]   International [   ]   National [   ]   State [   ]   Institution Level [   ]

(ii) Themes [   ]

2.14 Significant Activities and contributions made by IQAC

- As per suggestion by IQAC management starts PG centre in Chemistry.
- IQAC create awareness regarding appraisal performance among faculties and calculate their API regularly.
- To encourage the faculty to undertake research activities.
- Create research awareness among graduate and post graduate students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• To suggest to start post graduate centre in .(Computer Science) , M.Com, M.A (Marathi) and M.A. (Economics)	• Management accept the suggestion and to submit the proposals
• To organize National Workshop/ Workshop for Students/ National Conferences	• Various workshops and Conferences organized by various department like: 1) National Workshop on Technological transformation for rural issues and challenges 2) Two days district level workshop on Rojgar v Vyvsay Margdarshan" 3) National Conference on Role of Mathematics in Science and Technology (RMST-2017
• Plantation	• Plantation in college campus

Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Annual Quality Assurance Report (AQAR) 2016-17 discussed in Management meeting and approved for submission to NAAC office, Bengaluru.

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	03	01	-	-
PG	-	01	-	-
UG	07	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	10	02	-	-

Interdisciplinary	-	-	-	-
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Our College is affiliated to the North Maharashtra University, follows the university curriculum and offers programs in Arts, Science and Commerce. Details are in college prospectus which is available on website regarding faculty wise core options, elective options. (www.acscollegebodwad.org)

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	08
Trimester	-
Annual	-
Other	04

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students [√]
    (On all aspects)

       Mode of feedback   :   Online ☐   Manual [√]   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabus is revised by the university norms and guideline.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

University recognized post graduate centre in chemistry introduced for the students

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
24	11	12	01	-

2.2 No. of permanent faculty with Ph.D.   16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	2	0	-	-	-	-	-	0	2

2.4 No. of Guest and Visiting faculty and Temporary faculty   13

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	07	13
Presented papers	06	13	02
Resource Persons	-	01	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The institution has been using Interactive Boards, LCD Projectors, Models, and Charts for teaching. Also take Guest Lecture, seminar, group discussion.

2.7 Total No. of actual teaching days during this academic year   180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)   Examination reforms are done by the university.

2.9 No. of faculty members involved in curriculum   03

**restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum
Development workshop**

2.10 Average percentage of attendance of students

70%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Pass	Fail	Pass %
F.Y.B.A.	211	193	18	91.47
S.Y.B.A.	158	138	20	87.34
T.Y.B.A.	154	87	62	56.49
F.Y.B.Com.	125	123	02	98.40
S.Y.B.Com.	108	102	06	94.44
T.Y.B.Com.	94	52	41	55.32
F.Y.B.Sc.	116	81	35	69.82
S.Y.B.Sc.	65	56	09	86.15
T.Y.B.Sc.	46	29	14	64.44
M.Phil				
Ph.D				

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes

Encouraging the use of modern teaching aids, seminar, group discussion, class test, Staff evaluation reports, Students feedback report, C.R., Staff appraisal.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	04
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	-	-	-
Technical Staff	08	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC always encourage and motivate research activities in the college.
- A special research committee has been established to facilitate and coordinate such initiatives.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01		01	
Outlay in Rs. Lakhs	0.70 lakh		0.70 lakh	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	26	01	
Non-Peer Review Journals	04	06	
e-Journals			
Conference proceedings	02	01	

3.5 Details on Impact factor of publications:

Range $\boxed{0 - 5.38}$ Average $\boxed{2.69}$ *h*-index $\boxed{09}$ Nos. in SCOPUS $\boxed{}$

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	2	NMU, Jalgaon	70,000/-	43,000/- 21,000/-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	**-**	**-**	**70,000/-**	**64,000/-**

3.7 No. of books published   i) With ISBN No. | 02 | Chapters in Edited Books | 04 |

ii) Without ISBN No. | |

3.8 No. of University Departments receiving funds from

UGC-SAP | | CAS | | DST-FIST | |

DPE | | DBT Scheme/funds | |

3.9 For colleges: Autonomy | | CPE | | DBT Star Scheme | |

INSPIRE | | CE | | Any Other (specify) | |

3.10 Revenue generated through consultancy | |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	01	00	00	00
Sponsoring agencies		NMU. Jalgaon			

3.12 No. of faculty served as experts, chairpersons or resource persons | 09 |

3.13 No. of collaborations   International | | National | | Any other | |

3.14 No. of linkages created during this year | |

3.15 Total budget for research for current year in lakhs:

From Funding agency | 0.64 | From Management of University/College | |

Total | 0.64 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides 05

and students registered under them 28

3.19 No. of Ph.D. awarded by faculty from the Institution 02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ☐   SRF ☐   Project Fellows ☐   Any other ☐

3.21 No. of students Participated in NSS events:

University level ☐   State level ☐

National level ☐   International level ☐

3.22 No. of students participated in NCC events

University level ☐   State level ☐

National level ☐   International level ☐

3.23 No. of Awards won in NSS:

University level ☐   State level ☐

National level ☐   International level ☐

3.24 No. of Awards won in NCC:

University level		State level	
National level		International level	

3.25 No. of Extension activities organized:

University forum		College forum	
NCC		NSS		Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The NSS unit of our college, organized rallies and various missions directed by university on the occasion of International Youth Day.
- Our unit organized Digital India awareness programme, Cashless banking
- Our unit presented a street play on social issues "Beti Bachav and Beti Padhav".
- Our college organized cleanliness programme.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	20234 Sq.m.			20234 Sq.m.
Class rooms	13	#	Trust	12*
Laboratories	06	01 comp. lab		07
Seminar Halls	01			01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

* One classroom is modified into computer laboratory.

4.2 Computerization of administration and library

- Administrative Office is automated with CMS software
- Central Library is automated with LIBMAN software

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7145	936773/-	553	88500/-	7698	1025273/-
Reference Books	3986	675535/-	47	45143/-	4033	720678/-
e-Books						
Journals	07	20400/-	08	9580/-	15	29980/-
e-Journals			01	5000/-	01	5000/-
Digital Database						
CD & Video	82	20045/-			82	20045/-
Others (specify)	4639	594759/-	02	410/-	4641	595169/-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	30	01	04 connections	02	02	01	09	
Added	15	01	-	*	**			
Total	45	02	04 connections	01	01	01	09	

* One browsing centre of library is renewing into reading room
** One Computer centre of library is renewing into reading room

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs:

   i) ICT   0.45

   ii) Campus Infrastructure and facilities   3.5

   iii) Equipments   0.75

   iv) Others   0.15

                     Total :   4.85

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Prospectus consists of detailed information about the student support services.
- The feedback from students on various support services available in campus is collected by IQAC.
- Students are informed about various support services such as admission process, examination, MKCl facility and other facility support.

5.2 Efforts made by the institution for tracking the progression

Staff members, HOD and Convenor of various committees meet to discuss matters related to teaching, results, attendance in class and various extracurricular and co-curricular activities of students time to time.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1160	18	25	

(b) No. of students outside the state

-

(c) No. of international students

-

No	%
625	53.05

Men

No	%
553	46.94

Women

						Last Year								This Year	
General	SC	ST	OBC	VJ NT	SBC	Physically Challenged	Total	General	SC	ST	OBC	VJ NT	SBC	Physically Challenged	Total
246	178	12	510	178	12	-	1136	268	179	14	532	165	18	-	1178

Demand ratio: Admissions of under graduate programme are given as per university rules and regulations and for post graduate admission s are given by centralised system by university.

Dropout %: 2.29

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1) A lecture of Prof. Jayendra Lekurwale was conducted on 09/01/2017 for competitive examination guidance.
2) Shri. Akash Dilip Ingale had given information about NDA /CDS theory paper, interview and training.
3) A lecture on General Knowledge for second year BA, BCom and B.Sc students were conducted by faculty members.

No. of students beneficiaries

450

5.5 No. of students qualified in these examinations

NET [　　] SET/SLET [　　] GATE [　　] CAT [　　]

IAS/IPS etc [　　] State PSC [　　] UPSC [　　] Others [　　]

5.6 Details of student counselling and career guidance

1) On 9th Sept. 2016, One day workshop was conducted bt yuvati sabha for girl students in which 67 students participated. Dr. Aparna Masksare, Dr. Ravi Tripathi, Dr. Pratibha Harankhedekar and Sudhir Surwade were delivered the lectures.

2) During 5th -12th January 2017 swaymsiddha training camp was conducted by yuvati sabha in which 50 girls students participated. Training of karate was given by Mr. Sanjay Bhate.

3) Two lectures of Prin. Dr. Vivek Katdare, I.M.R. College, Jalgaon on 14th Sept. 2016 and 8th eb. 2017 were conducted for future career guidance separately for the students Arts, Commerce & Science faculty. About 200 students were benefited from the studious analytical and illustrative lecture.

No. of students benefitted [417]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

1) Gender sensitization programme was conducted by Yuvati Sabha through lecture of Dr. Vrushali on the topic of Health and Hygiene for girl's student. 300 girl's students were presents

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [23] National level [　　] International level [　　]

No. of students participated in cultural events

State/ University level [15] National level [　　] International level [　　]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level [   ]   National level [   ]   International level [   ]

Cultural: State/ University level [1]   National level [   ]   International level [   ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	301	2,39,200/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs: State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students [   ]

5.13 Major grievances of students (if any) redressed: _____

- Purified drinking water made available for all students
- Regular cleaning and washing of toilet and urinal.
- Motor Cycle parking for students
- Sitting shade made available for all students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision:**
>
> To be a dedicated educational institution that prepares learners from rural backgrounds for productive careers by providing them with a student-centered practically beneficial quality learning experience.
>
> **Mission:**
>
> Commitment to generate excellence through quality education for empowerment and all round development of the students that enable them to face the challenges that surround them in life as the responsible citizens of India.

6.2 Does the Institution has a management Information System

> No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The curriculum is decided by the university. However the college encourage the faculty member to participate in the syllabus framing workshop organized by the university.

6.3.2 Teaching and Learning

> - The college has provided modern teaching aids such. Interactive boards, LCD projectors, Laptop, Computer with conventional teaching aid such as charts, models etc.
> - The college has provided internet facility in library and laboratories for staff and students

6.3.3 Examination and Evaluation

> - The examination pattern, scheduled and evaluation method is decided by the university it includes: Students' seminars, regular internal tests, Class tests, group discussion activities.
> - Transparency about evaluated answer sheet and opportunity of verification to the students.

6.3.4 Research and Development

- The college encourage the teachers to undertake research activities such as FIP, MRP'S conferences, seminars, etc. through research committee.
- National conferences organized for enhancement of research culture in Arts, Science and Commerce streams.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Books are purchased every year.
- The college has website, where different activities of the college are regularly published.
- The college does optimum utilization of the infrastructure. As per the requirement college has built 4 new lecture halls in this year.
- Laboratory instruments are purchased as per the requirement.

6.3.6 Human Resource Management

The college has distributed administration right from top Management, Principal, Vice-Principal, Faculty Coordinator, Head of the department and Office Superintendent to carry out various requirements of human resource management in the institute.

6.3.7 Faculty and Staff recruitment

The college recruits permanent faculty and staff as per Government, State government, UGC and North Maharashtra University, Jalgaon norms. Apart from that recruitment are done on contract or clock hour basis whenever required.

6.3.8 Industry Interaction / Collaboration

Industrial study tours are organized for industry interaction.

6.3.9 Admission of Students

- Admission committee is formed to help students.
- University rules are strictly followed.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	Earn and learn scheme, poor boys fund

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes $\boxed{\sqrt{}}$ No $\boxed{}$

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO	Yes	University
Administrative	Yes	ISO	Yes	University

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes $\boxed{-}$ No $\boxed{-}$

For PG Programmes   Yes $\boxed{}$ No $\boxed{}$

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Ours is an affiliated college so we follow university norms regarding examinations. University revises its policy regarding examination pattern.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> University distributes various programmes to different colleges. On behalf of university college conducts these programmes on their own.

6.11 Activities and support from the Alumni Association

> A formal Alumni association is created and it actively involved in development of students.

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

The college organizes need based training programmes for support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college has made soak pits outside the laboratories to soak chemical waste.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **ICT classroom teaching** increase the grasping power and more knowledge in short time for students and also to improve their logical thinking by using PPT
- National workshops conducted for farmers to aware technological transformation for rural issues and challenges. Also participated farmers were visited to Jain Ireigation and Jain Hills to enhance their agricultural knowledge.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Organized the National Workshop on Technological transformation for rural issues and challenges on 5th and 6th December 2018
- Organized Two days district level workshop on Rojgar v Vyvsay margdarshan" for on7th -8th December 2016
- Organized the National Conference on Role of Mathematics in Science and Technology (RMST-2017) 17th January 2017
- Organized Workshop on Woman Sexual Harassment under the Maharashtra State Commission for Woman
- College regularly organizes study tours to justify the curricula with practical and applied approach.
- Teachers were encouraged to participate in seminars, conferences and to publish their research work. One VCRMS project is completed and submitted to University. Dr. V. P. Chaudhari was presented research paper on English Literature in an International Interdisciplinary Conference at Bangkok, Thailand

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Transparency about evaluated answer sheets and opportunity of verification to the students regarding their answer sheets.

*Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.4 Contribution to environmental awareness / protection

- College has taken an initiative to develop the pollution and plastic free campus.
- College conducts plantation, cleaning and water conservation programs through NSS

7.5 Whether environmental audit was conducted?   Yes [ ]   No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- Rank Holder
  - **Subject: Hindi**
    1) Patil Pooja Gokul stood 1st in university
    2) Dapse Sangita Ramesh stood 2nd in University
    3) Salunke Maya Samadhan stood 3rd in university
  - **Commerce Faculty**
    1) Matade Rupali Mukunda stood 4th in university
- Committed staff
- Well equipped laboraties

Weakness:
- Majority of students coming from economically poor and rural area and are first generation literates.

Opportunities
- Revenue generation through consultancy.
- To introduce Self funding courses.

Threats
- Vacant posts due to government policies
- Placement of students in suitable employment matching their qualifications.

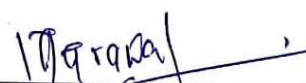8. **Plans of institution for next year**

- To start consumer store
- To start reading facility for regular student and alumina
- To start Muktabai-Changdeo Adhysan Kendra
- To organize national/ state/university level conferences/ seminar /workshops
- To start multidisciplinary research center
- Extension of construction of class rooms and Laborites
- To start college canteen.
- To construct multipurpose hall (3500 sq/feet)
- To start self funding courses in English speaking course, GST, PDC.
- To construct well furnished ladies room and washroom for staff and girls.

Name: **Dr. Anil Ramdas Bari**

Name: **Shri. Mithulalaji Onkarlalji Agrawal**

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Signature of the Coordinator, IQAC

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Signature of the Chairperson, IQAC

The Bodwad Sar. Co-Op Education Society Ltd. Bodwad Sanchalit

Arts, Commerce and Science College, Bodwad   Dist- Jalgaon Pin- 425310

Academic Calendar - 2016-17

Month	Week	Activates
June	3rd Week 4th Week	❖ Term meeting ❖ Admission process for UG ❖ A/C and Finance Committee Meeting ❖ Preparation of time tables of all departments ❖ Counselling for students faculty-wise
July	1st Week 2nd Week 3rd Week 4th Week	❖ Organizing departmental meetings ❖ Welcome functions for students ❖ Admission for PG Classes ❖ Selection of NSS/NCC students ❖ Dead Stock Verification Committee Meeting
Aug	1st Week 2nd Week 3rd Week 4th Week	❖ Students Council Elections ❖ H.O.D. (All Department) Meeting ❖ Independence Day celebration on 15th Aug. ❖ Sport Committee meeting
September	1st Week 2nd Week 3rd Week 4th Week	❖ Teachers Day Function on Sept. 5 ❖ Hindi week celebration in 2nd week ❖ Seminars and guest lecturers to be held by various departments ❖ Internal exams to be conducted by all departments.
October	1st Week 2nd Week 3rd Week 4th Week	❖ Gandhi Jayanti Celebration of October 2 ❖ Internal Exam ❖ 1st Term examination to be held by University in last week ❖ Term end meeting
November	1st Week 4th Week	❖ Diwali Vacations (1st to 25th Nov) ❖ Departmental Meetings for Commencement of Second Term ❖ Preparation of Time Table
December	1st Week 2nd Week	❖ Study Tour, Industrial Visits and excursions of various departments

	3rd Week	❖ Workshop/ Seminar
	4th Week	❖ Conference
		❖ NCC / NSS Winter Camp
January	1st Week 2nd Week 3rd Week 4th Week	❖ Organization of one day workshop by Commerce dept. in 1st week. ❖ Study Tour, Industrial Visits and excursions of various departments ❖ Selection of Youth festival team ❖ Participation in university level Youth festival
February	1st Week 2nd Week 3rd Week 4th Week	❖ Prize Distribution Function ❖ Canteen Day/ Saree Day/ Traditional Day celebrations ❖ Internal exams in the 3rd week by all departments
March	1st Week 2nd Week 3rd Week 4th Week	❖ Practical examination begin ❖ Farewell Party to Final Year students ❖ University Examination (Theory and Practical's) ❖ Dead stock verification
April	1st Week 2nd Week 3rd Week 4th Week	❖ University Examinations (Theory and Practical's) ❖ Planning Committee meeting for next academic year ❖ Meeting on College Magazine Aalok ❖ Year end meeting
May	1st Week 2nd Week 3rd Week 4th Week	❖ Admission committee meeting ❖ Printing of Brochures and Prospectus

Feed back analysis

The demands of the students were during the year

- Provision for motor cycle and cycle parking
- Provision for consumer store in the college campus
- Provision of reading rooms
- Provision for the open access to the botanical garden.
- Provision of well furnished computer lab.

Best Practices

1) **Title of the Practice**

   Transparency about evaluated answer sheets and opportunity of verification to the students regarding their answer sheets.

2) **Objectives of the Practice**

   - To create transparency among teachers and students in the evaluation process.
   - To built and increase confidence of students.
   - To share responsibilities of the teacher among society.

3) **The Context**

   The teaching staff of the college is highly cognizant of quality enhancement and quality maintenance with the progress of students in keeping with institutions. The college generates knowledge for dissemination and so its main focus is on quality education. Through this activity students can compile their knowledge with other students. The challenging issue is to analyse and address the need of the students after evaluation of the answer papers. The teacher evaluator makes the satisfaction of the students regarding their answer sheets and enhances the interests of the students in examination.

4) **The Practice**

   It is the opportunity for the students to enhance their interest by evaluating answer by themselves and to know or check their understanding of the particular topic and thereby they can improve their justification of their own. All the faculty members actively involves in improving their fair academic culture among the students and teachers in the campus.

5) **Evidence of success**

   The university rank holder students are the main indicators of excellence in academic practices at the college

6) **Problem Encountered & Resource required**

   Some students do not agree to accept the actual given marks. At the time of evaluation of the paper, the teachers sometimes link different logic and facts with the related topic. But at the same time students check themselves and teachers explain and thereby satisfaction of students can be possible easily.

Abbreviations:

CAS   -   Career Advanced Scheme

CAT   -   Common Admission Test

CBCS   -   Choice Based Credit System

CE   -   Centre for Excellence

COP   -   Career Oriented Programme

CPE   -   College with Potential for Excellence

DPE   -   Department with Potential for Excellence

GATE   -   Graduate Aptitude Test

NET   -   National Eligibility Test

PEI   -   Physical Education Institution

SAP   -   Special Assistance Programme

SF   -   Self Financing

SLET   -   State Level Eligibility Test

TEI   -   Teacher Education Institution

UPE   -   University with Potential Excellence

UPSC   -   Union Public Service Commission

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